

7.1.10 CODE OF CONDUCT

CODE OF CONDUCT FOR STUDENTS:

The SREYANS should display exemplary conduct, professional ethics and character, not only within the campus but also outside.

- The student must respect the staff.
- Silence shall be maintained in the designated premises of the institute.
- Eve-teasing, smoking, triple riding, blowing horn, whistling of any kind are strictly prohibited within the college premises.
- Students should abstain from using drugs or consume intoxicants, if found red-handed, they invite immediate suspension or dismissal.
- Ragging in any form to any extent is strictly prohibited within or outside the college. This attracts serious punishment and entails summary dismissal from the college also.
- The students should guard the furniture, class room, laboratory equipment, and library books.
- Students should not adopt malpractices in the Test/ Examinations, if found practicing, firm action will be taken.
- All Students are hereby directed not to bring valuable electronic items like (Cell phones, i-pods, Cameras) and other costly items and also not to keep more money with them.
- Students must observe College-timings stringently so as to avoid late-comings/missing the lectures/losing the attendance.
- Student needs a minimum of 75% attendance in each subject to take university exams.
- All the students utilizing the college transport services should have college bus pass issued by the College Transport Dept. for the Academic year and avoid loud music, passing remarks about college, faculty or class-mates, bullying bus-mates while commuting etc.
- Formal wear is mandatory during Class-lectures, Lab sessions, practical exams, viva voce, student presentations, placements, guest lectures, seminars, workshops and other formal academic events.

***BREACH OF POLICY:**

Any student found to be violating any of the above guidelines detrimental to the reputation of the college will be viewed seriously; will invite fine, suspension or rustication. A severe crime will be liable in addition to prosecution before the criminal courts, for rustication, dismissal and expulsion from the college. Their misbehavior will also be noted in the conduct certificate issued at the time of leaving the college.

A. Srinivas
PRINCIPAL
SREYAS INSTITUTE OF ENGG. & TECH
D.No. 9-39, Beside Indu Aranya,
Bandlaguda, Tattinnaram, Hyderabad-68

CODE OF CONDUCT FOR STAFF:

Dress:

- All employees should be dressed appropriately at all occasions. Uniform where applicable should be worn with pride.
- All employees shall wear Identity Cards at College Campus.

Punctuality:

- All employees should be punctual to their duties and shall strictly adhere to the College timings. All work/classes/meetings should start and end on time.
- All the employees should strictly obey the instructions and circulars issued by the authorities from time to time.
- Teachers shall be at the appointed classroom at the appointed time without any exception.
- Every teacher shall take attendance at the beginning of the teaching hour.
- A teacher finding a student committing any act of misconduct in the class or in the premises ,shall immediately take appropriate action, which shall be taking correctional action fit is within his/her power or reporting the matter to the Principal.
- Every staff member shall attend all the departmental and institutional functions and carry out responsibilities assigned and institutional functions and carry out responsibilities assigned by employing best of their skills and attention. It is mandatory to attend functions in August 15 (Independence Day) and January 26 (Republic Day).
- Staff members shall not engage themselves in other Activities / businesses, which affect their effective contribution in the department and the college.
- Staff members shall not receive gifts of any kind from the students or their parents for any favoritism.
- Obtaining prior sanction for leave of absence and forewarning the students of such absence as a measure of courtesy.
- Not using any abusive language towards students, fellow staff and parents.
- Not entering quarrels, fights or any act of disrespectful nature.



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- Not engaging in any activity / business inside the college premises including money lending, canvassing for the sale of any articles or distribution of any commodity.
- Not to affiliate with any political organization, this might cause conflict of interest with the duties of a teacher and the reputation of the institution.

Disciplinary Procedures:

- Any Staff who is violating the code of conduct defined in this manual will be subjected to appropriate disciplinary action by the Principal.
- If staff commits any act of misconduct or by violating the code of conduct, anyone can report in writing to the Principal.
- The Principal shall hold a preliminary enquiry on the matter, by calling the person on whom the report is given, as quickly as possible and such enquiry shall be held in presence of the complainant.
 - If the Principal is satisfied with the facts of the Complaint on such enquiry, he shall proceed with the disciplinary process, depending upon the veracity of such violation.
 - Principal shall proceed with issuing a Show Cause Notice, fully describing the offence and the action proposed to be taken, giving sufficient time for the accused staff for giving his/her explanation.
 - On receipt of the explanation, or after the expiry of the time stipulated for submission of Explanation, the Principal shall go through the merit of the explanation and decide on the course of action, which may include a punishment.

The course of action for disciplining a staff shall be under the following categories:

- Memo and censure.
- Warning in writing, with recovery of amount, where financial loss is involved in the act.
- Suspension from work without remuneration.
- Dismissal or discharge from service.
- Any staff member receiving more than two memos or warnings will be given punishments mentioned in core.
- The Principal shall report the proceeding periodically to the Chairman.

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SREYAS Institute of Engineering & Technology

(Approved by AICTE, New Delhi | Affiliated to JNTUH, Hyderabad)
Hyderabad | PIN:500068

Circular

2nd July, 2014

SIET/DC/Cir-1/14-15

To

Dear Staff & Students

Sub: Appointment of New Committee members of "Disciplinary committee"-Reg.

The Institute has constituted a committee to ensure the discipline in campus. The committee ensures that no in disciplinary activities occur and also aims for the amelioration of the students. In this context the "Disciplinary Committee" is formulated for the smooth functioning of the college and selected cluster of Staff to maintain discipline among students and settle the issues in a cordial manner.

Newly Appointed Committee Members:

S.NO	NAME	DEPT	DESIGNATION	PHONE NO	SIGNATURES
1.	Dr. Suresh Akella	MECH	Chairman	9849628282	
2.	Mrs.P. Banu	H&S	Coordinator	9989828595	
3.	Mr. J. Pandu Ranga Rao	ECE	Member	9848666581	
4.	Ms.M.Aruna	CSE	Member	8096674291	
5.	Mr.C.Purusotham	MECH	Member	9849884862	

Cc to,

1. HOD's
2. A.O
3. All Committee Members.

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CENTRAL DISCIPLINARY COMMITTEE

Date: 06.07.2014

Circular

Dear Faculty,

All the disciplinary committee members are requested to attend the meeting on 12.07.14 at 12:30 P.M in Principals' Chamber, to discuss the following agenda.

Agenda:

1. Dress code
2. Students Discipline in the campus.
3. Any other issues.


P.Banu

Committee Coordinator

Cc to,

1. Principal
2. HOD's
3. A.O
4. All Committee Members






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Hyderabad | PIN:500068

CENTRAL DISCIPLINARY COMMITTEE

Date: 12.07.2014

Minutes of meeting

A meeting was held in Principals' chamber on 12.07.14 at 12:30 PM. The committee coordinator welcomed the committee members, expressed joy on maintaining discipline in the campus.

Agenda:

1. Dress code
2. Students Discipline in the campus.
3. Any other issues.

Committee discussed the following:

- ❖ Faculty should make the students aware of the discipline within the campus.
- ❖ Students should wear proper dress code with ID cards inside the college campus.

The following members present for the meeting

S.NO.	NAME	DESIGNATION	SIGNATURE
1.	Dr. Suresh Akella	Chairman	
2.	Mrs.P. Banu	Coordinator	
3.	Mr. J. Pandu Ranga Rao	Member	
4.	Miss.M.Aruna	Member	
5.	Mr.C.Purushotham	Member	

Mrs.P. Banu

Committee Coordinator

PRINCIPAL
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Circular

Ref: SIET/COC/2014-15/01

29th August, 2014

This is to inform all the first-year students that the college is organizing an "Awareness Session on **Code of Conduct**" on 30th August, 2014 at 1:30 P.M in the Seminar Hall, 2nd Floor AB-Block.

A. Suresh

Principal
PRINCIPAL

SREYAS INSTITUTE OF ENGG. & TECH
D.No. 9-39, Beside Indu Aranya,
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Copy to:

Chairman's Desk

Secretary Desk

Principal

HODs

All the Committee Coordinators



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Event: AWARENESS SESSION ON “CODE OF CONDUCT ”

Date: 30th August, 2014

Sreyas Institute of Engineering and Technology has conducted an awareness program on “**Code of conduct**” for the students in the campus on 30th August, 2014. The aim of the program is to give awareness on code of conduct to the students, formulated on academic and personal front. The code of conduct provides a clear statement of the institution expectations from the students.



Agureesh

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Circular

Ref: SIET/COC/2014-15/01

29th August, 2014

This is to inform all the staff that college is organizing an “Awareness Session on **Code of Conduct**” on 30th August, 2014 at 3:40 P.M in the Seminar Hall, 2nd Floor AB-Block.

Ashesh

Principal
PRINCIPAL
SREYAS INSTITUTE OF ENGG. & TECH
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Copy to:

Chairman's Desk

Secretary Desk

Principal

HODs

All the Committee Coordinators



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Event: AWARENESS SESSION ON “CODE OF CONDUCT ”

Date: 30th August, 2014

Sreyas Institute of Engineering and Technology has conducted an Awareness program on “**Code of conduct**” for the staff in the campus on 30th August, 2014. The aim of the Session is to educate staff to live and lead by example in every sphere of conduct particularly to inculcate a model culture.



Asuresh

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CENTRAL DISCIPLINARY COMMITTEE

Date: 02.07.2015

Circular

Dear Faculty,

All the disciplinary committee members are requested to attend the meeting on 07.07.15 by 12:30 PM at Principals 'chamber, to discuss the following agenda.

Agenda:



1. Actions to be taken against late comers
2. Any other issues.


P. Banu

Committee Coordinator

Cc to,

1. Principal
2. HOD's
3. A.O
4. All Committee Member


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Date: 07.07.2015

Minutes of meeting

A meeting was held in Principal's chamber on 07.07.15 by 12:30 PM. The committee coordinator welcomed the committee members, extended greetings and expressed joy on maintaining discipline in the campus.

Agenda:

1. Actions to be taken against late comers.
2. Any other issues.

Committee discussed the following:

- ❖ Late coming students should not be permitted to enter after teacher entered the class without HOD/Class In charge permission.
- ❖ Students should not leave the college premises during class hours without prior permission from HOD/Class In charge.

The following members present for the meeting

S.NO.	NAME	DESIGNATION	SIGNATURE
1.	Dr. Suresh Akella	Chairman	
2.	Mrs.P. Banu	Coordinator	
3.	Mr. J. Pandu Ranga Rao	Member	
4.	Ms.M.Aruna	Member	
5.	Mr.C.Purusotham	Member	

P.Banu

Committee Coordinator

PRINCIPAL

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Circular

Ref: SIET/COC/2015-16/01

21st August, 2015

This is to inform all the first-year students that the college is organizing a “Program on **Code of Conduct**” on 22nd August, 2015.

Time: 1:30 PM

Venue: Seminar Hall, 1st Floor AB-Block.

Abirach
Principal

PRINCIPAL
SREYAS INSTITUTE OF ENGG. & TECH
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Copy to:

Chairman's Desk

Secretary Desk

Principal

HODs

All the Committee Coordinators



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Event: PROGRAM ON “CODE OF CONDUCT ”

Date: 22nd August, 2015

Sreyas Institute of Engineering and Technology has organized a program on “Code of conduct” for the students in the campus on 22nd August, 2015. The aim of the program is to give awareness on code of conduct to the students on academic and personal front.



Asuresh

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Circular

Ref: SIET/COC/2015-16/01

21st August, 2015

This is to inform all the faculty members that the college is organizing a "Program on **Code of Conduct**" on 22nd August, 2015.

Time: 3:40 PM

Venue: Seminar Hall, 1st Floor AB-Block.

Asuresh

Principal

PRINCIPAL
SREYAS INSTITUTE OF ENGG. & TECH
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Secretary Desk

Principal

HODs

All the Committee Coordinators



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Event: PROGRAM ON “CODE OF CONDUCT ”

Date: 22nd August, 2015

Sreyas Institute of Engineering and Technology has organized a program on “**Code of conduct**” for the staff in the campus on 22nd August, 2015. The aim of program is to inculcate necessary code of ethics which may be evolved by the teaching community itself for its guidance.



Agurash
PRINCIPAL

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CIRCULAR

4th July, 2016

SIET/DC/Cir-1/16-17

To

Dear Staff

Sub: Appointment of New Committee members of "Disciplinary committee"-Reg.

The Institute has constituted a committee to ensure the discipline in campus. The committee ensures that no in disciplinary activities occur and also aims for the amelioration of the students. In this context the "Disciplinary Committee" is formulated for the smooth functioning of the college and selected cluster of Staff to maintain discipline among students and settle the issues in a cordial manner.

Newly Appointed Committee Members:

S.NO.	NAME	DEPT.	DESIGNATION	PHONE No	SIGNATURE
1.	Dr. Suresh Akella	Mech	Chairman	9849628282	<i>Akella</i>
2.	Mrs.P. Banu	H&S	Coordinator	9989828595	<i>Banu</i>
3.	Mr. J. Pandu Ranga Rao	ECE	Member	9848666581	<i>JPR</i>
4.	Mr.P.Naresh Kumar	CSE	Member	9849884862	<i>Naresh</i>
5.	Mr.K.Sainath	Mech	Member	9848093630	<i>K.Sainath</i>
6.	Mr. T. Ranjith	Civil	Member	9441119513	<i>Ranjith</i>

PRINCIPAL
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CENTRAL DISCIPLINARY COMMITTEE

Date: 04.06.2016

Circular

Dear Faculty,

All the disciplinary committee members are requested to attend the meeting on 07.06.16 by 12:40 PM. in the Principals' chamber to discuss the following agenda.

Agenda:

1. Actions to be taken against late comers
2. Code of Conduct.
3. Any other issues.


P. Banu

Committee Coordinator

Cc to,

1. Principal
2. HOD's
3. A.O
4. All Committee Members

Ashresh

[Handwritten initials]

Force Day

Ashresh
PRINCIPAL

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Date: 07.06. 2016

Minutes of meeting

A meeting was held in Principals' chamber on 07.06.16 by 11.00 AM. The committee coordinator welcomed the committee members and expressed joy on maintaining discipline in the campus.

Agenda:

1. Actions to be taken against late comers.
2. Code of Conduct.
3. Any other issues.

The following members present for the meeting

S.NO.	NAME	DESIGNATION	SIGNATURE
1.	Dr. Suresh Akella	Chairman	<i>Akella</i>
2.	Mrs.P. Banu	Coordinator	<i>P. Banu</i>
3.	Mr. J. Pandu Ranga Rao	Member	<i>J. Pandu Ranga Rao</i>
4.	Mr.P.Naresh Kumar	Member	<i>Naresh Kumar</i>
5.	Mr.K.Sainath	Member	
6.	Mr. T. Ranjith	Member	<i>Ranjith</i>

P. Banu
P. Banu

Committee Coordinator

Akella
PRINCIPAL

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Circular

Ref: SIET/COC/2016-17/01

19th August, 2016

This is to inform all the first-year students that the college is organizing a “Session on **Code of Conduct**” on 20th August, 2016 at 1:30 P.M in the Seminar Hall, 1st Floor AB-Block.

Aburash
Principal

PRINCIPAL

SREYAS INSTITUTE OF ENGG. & TECH
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Copy to:

Chairman's Desk

Secretary Desk

Principal

HODs

All the Committee Coordinators



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Event: SESSION ON “CODE OF CONDUCT ”

Date: 20th August, 2016

Sreyas Institute of Engineering and Technology has organized a program on “Code of conduct” for the students in the campus on 20th August, 2016. The aim of the program is to nurture the scholarly and civic development of the students towards academically and to protect individuals, properties, and systems of the institute.



Asuresh
PRINCIPAL
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Circular

Ref: SIET/COC/2016-17/01

19th August, 2016

This is to inform all staff members that the college is organizing a “Session on **Code of Conduct**” on 20th August, 2016 at 3:40 P.M in the Seminar Hall,

AB-Block 1st Floor.

Principal

PRINCIPAL

SREYAS INSTITUTE OF ENGG. & TECH
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Copy to:

Chairman's Desk

Secretary Desk

Principal

HODs

All the Committee Coordinator



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Hyderabad | PIN:500068

Event: SESSION ON “CODE OF CONDUCT ”

Date: 20th August, 2016

Sreyas Institute of Engineering and Technology has organized a program on “Code of conduct” for the staff in the campus on 20th August, 2016. The aim Session of the program is to give awareness on code of conduct for the staff which is formulated on academic and personal front.



A. Suresh

PRINCIPAL

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Date: 15.06.2017

To

Mr.J.Pandu Ranga Rao

ECE Department

SIET

Sub: Appointment of New Coordinator for Disciplinary Committee-reg.

We are glad to inform you, that you have been appointed as disciplinary committee Coordinator for the academic year 2017-18. You have to discharge your duties as per the guidelines of the committee and report to the principal.

I would also like to congratulate and deem that Mr.J. Pandu Ranga Rao will discharge his duties scrupulously and aim for the enhancement under the purview of the respective committee.

I wish you all the best.

Copy to:

1. Chairman's desk
2. Secretary desk
3. HODs

A. Suresh
PRINCIPAL
Principal
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*CE
Aranya*

br



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CIRCULAR

3rd July, 2017

SIET/DC/Cir-1/17-18

To
Dear Staff & Students

Sub: Appointment of New Committee members of "Disciplinary committee"-Reg.

The Institute has constituted a committee to ensure the discipline in campus. The committee ensures that no in disciplinary activities occur and also aims for the amelioration of the students. In this context the "Disciplinary Committee" is formulated for the smooth functioning of the college and selected cluster of Staff to maintain discipline among students and settle the issues in a cordial manner.

Newly Appointed Committee Members:

S.NO.	NAME	DEPT.	DESIGNATION	PHONE No	SIGNATURE
1	Dr. Suresh Akella	Mech	Chairman	9849628282	
2	Mr. J. Pandu Ranga Rao	ECE	Coordinator	9989828595	
3	Mr. D.V.Paleshwar	Mech	Member	9885696023	
4	Mrs.P. Banu	H&S	Member	9848666581	
5	Mrs. A. Sowjanya	ECE	Member	9160477897	
6	Mr. T. Ranjith	Civil	Member	9441119513	
7	Mr.P.Naresh Kumar	CSE	Member	9849884862	

Copy to:

1. Chairman's desk
2. Secretary desk
3. HODs

Principal
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CENTRAL DISCIPLINARY COMMITTEE

Date: 05.07.2017


Circular

Dear Faculty,

All the disciplinary committee members are requested to attend the meeting on 09.07.17 at 3:40 P.M. in Principals' room, to discuss the following agenda.


Agenda:


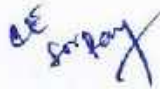
1. Discussion on late comers.
2. Code of Conduct
3. Any other issues.


J. Pandu Ranga Rao

Committee Coordinator

Cc to,

1. Principal 
2. HOD's
3. A.O
4. All Committee Members


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Hyderabad | PIN:500068

CENTRAL DISCIPLINARY COMMITTEE

Date: 09.06.2017

Minutes of meeting

A meeting was held in Principals' room on 09.06.17 at 3:40 PM. The committee coordinator welcomed the committee members and discussed the following agenda.

Agenda:

1. Discussion on late comers.
2. Code of Conduct
3. Any other issues.

Committee discussed the following:

- ❖ Late coming students should not be permitted into the campus after 9:10 A.M. without getting permission from their parents.
- ❖ Students and Staff should wear proper dress code with ID cards inside the college campus.

The following members present for the meeting

S.NO.	NAME	DESIGNATION	SIGNATURE
1	Dr. Suresh Akella	Chairman	
2	Mr. J. Pandu Ranga Rao	Coordinator	
3	Mr. D.V.Paleshwar	Member	
4	Mrs.P. Banu	Member	
5	Mrs. A. Sowjanya	Member	
6	Mr. T. Ranjith	Member	
7	Mr.P.Naresh Kumar	Member	

Mr.J.Panduranga Rao

Committee Coordinator

PRINCIPAL

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Bandlaguda, Tattianaram, Hyderabad-68



SREYAS Institute of Engineering & Technology

(Approved by AICTE, New Delhi | Affiliated to JNTUH, Hyderabad | Accredited by NAAC)
Hyderabad | PIN:500068

Circular

Ref: SIET/COC/2017-18/01

7th September, 2017

This is to inform all the first-year students that the college is organizing a “Session on **Code of Conduct**” on 8th September, 2017.

Time: 1:30 P.M

Venue: Auditorium, Ground Floor AB-Block.

iburesh
PRINCIPAL
Principal
SREYAS INSTITUTE OF ENGG. & TECH
D.No. 9-39, Beside Indu Aranya,
Bandlaguda, Tattinnaram, Hyderabad-68

Copy to:

Chairman's Desk

Secretary Desk

Principal

HODs

All the Committee Coordinator



SREYAS Institute of Engineering & Technology

(Approved by AICTE, New Delhi | Affiliated to JNTUH, Hyderabad | Accredited by NAAC)
Hyderabad | PIN:500068

Event: SESSION ON “CODE OF CONDUCT ”

Date: 8th September, 2017

Sreyas Institute of Engineering and Technology has conducted a Session on “**Code of conduct**” for the students in the campus on 8th September, 2017. The aim of program is to promote a safe and efficient climate by enforcing behavioral standards, to uphold academic integrity, respect all persons and their rights and property and safety of others etc..



Ajuresh
PRINCIPAL
SREYAS INSTITUTE OF ENGG. & TECH
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Circular

Ref: SIET/COC/2017-18/01

7th September, 2017

This is to inform all the staff that college is organizing a “Session on **Code of Conduct**” on 8th September, 2017.

Time: 3:40 P.M

Venue: Auditorium, Ground Floor AB-Block.

Principal

SREYAS INSTITUTE OF ENGG. & TECH
D.No. 9-39, Beside Indu Aranya,
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HODs

All the Committee Coordinators



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Event: SESSION ON “CODE OF CONDUCT ”

Date: 8th September, 2017

Sreyas Institute of Engineering and Technology has conducted a Session on “**Code of conduct**” for the staff in the campus on 8th September, 2017. The aim of the program is to provide a clear statement of the institution expectations from the staff.



Asuresh

PRINCIPAL

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CENTRAL DISCIPLINARY COMMITTEE

Date: 27.07.2018

Circular

Dear Faculty,

All the disciplinary committee members are requested to attend the meeting on 28.07.18 at 3:30 P.M.in Principals' room.


J.Pandu Ranga Rao

Committee Coordinator

Cc to,

1. Principal
2. HOD's
3. A.O
4. All Committee Members







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CENTRAL DISCIPLINARY COMMITTEE

Date: 28.07.2018

Minutes of meeting

A meeting was held in Principals' chamber on 28.07.18 at 3:30 PM. The committee coordinator expressed joy on maintaining discipline in the campus.

As there were no issues to be attended the committee met and discussed on how to strengthen the committee and to ensure smooth running of institution.

The following members attended for the meeting

S.NO.	NAME	DESIGNATION	SIGNATURE
1.	Dr. Suresh Akella	Chairman	
2.	Mr. J. Pandu Ranga Rao	Coordinator	
3.	Mr. D.V.Paleshwar	Member	
4.	Mrs.P. Banu	Member	
5.	Mrs. A. Sowjanya	Member	
6.	Mr. T. Ranjith	Member	
7.	Mr.P.Naresh Kumar	Member	

Mr.J.Panduranga Rao

Committee Coordinator

PRINCIPAL

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Circular

Ref: SIET/COC/2018-19/01

31st August, 2018

This is to inform all the first-year students that the college is organizing an “Awareness Session on **Code of Conduct**” on 1st September, 2018 at 1:30 P.M in the Auditorium, Ground Floor AB-Block.

Ashresh

Principal
PRINCIPAL

- SREYAS INSTITUTE OF ENGG. & TECH
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Copy to:

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Secretary Desk

Principal

HODs

All the Committee Coordinators



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Event: AWARENESS SESSION ON “CODE OF CONDUCT ”

Date: 1st September, 2018

Sreyas Institute of Engineering and Technology has conducted a Session on “**Code of conduct**” for the students in the campus on 1st September, 2018. Principal Sir briefed the students about code of conduct policy and its importance in formulating on academic and personal front.



Aswath

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Circular

Ref: SIET/COC/2018-19/01

31st August, 2018

This is to inform all staff members that the college is organizing an "Awareness Session on **Code of Conduct**" on 1st September, 2018 at 3:40 P.M in the Auditorium, Ground Floor AB-Block.

Abirah

Principal

PRINCIPAL
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SREYAS

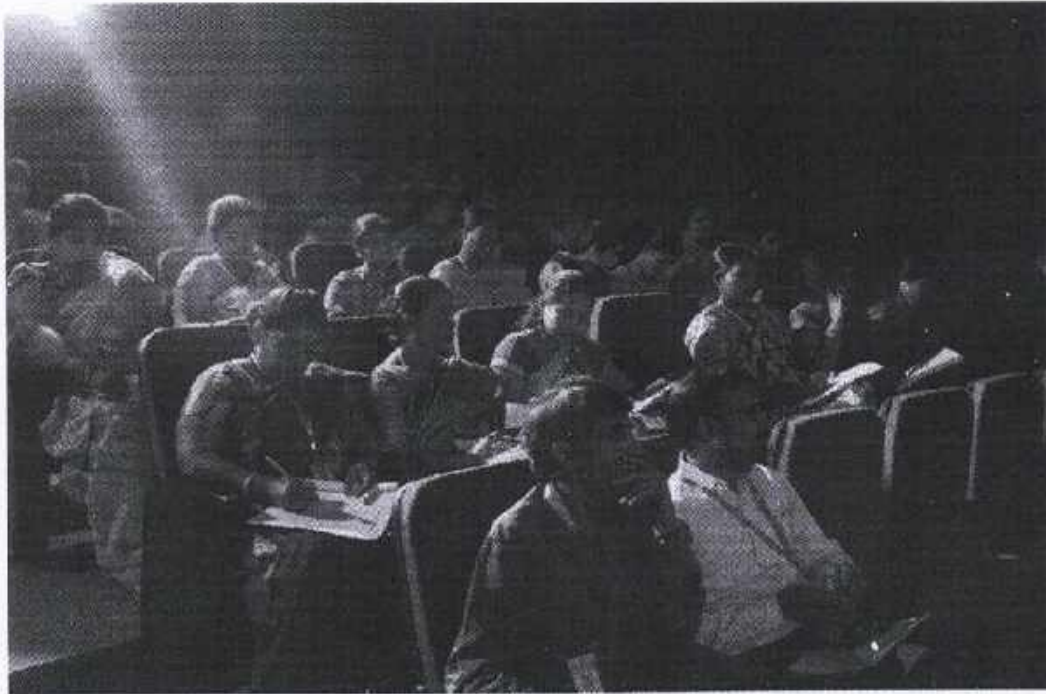
INSTITUTE OF ENGINEERING AND TECHNOLOGY

(Approved by AICTE, New Delhi | Affiliated to JNTUH, Hyderabad | Accredited by NAAC)Hyderabad | PIN: 500068

Event: AWARENESS SESSION ON “CODE OF CONDUCT ”

Date: 1st September, 2018

Sreyas Institute of Engineering and Technology has conducted a Session on “Code of conduct” for the staff in the campus on 1st September, 2018. The aim of the Session is to abide by the rules and function within the framework prescribed by the organization from time to time.



Aburash

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CIRCULAR

5th July, 2019

SIET/DC/Cir-1/19-20

To
Dear Staff & Students

Sub: Appointment of New Committee members of "Disciplinary committee"-reg.

The Institute has constituted a committee to ensure the discipline in campus. The committee ensures that no in disciplinary activities occur and also aims for the amelioration of the students. In this context the "Disciplinary Committee" is formulated for the smooth functioning of the college and selected cluster of Staff to maintain discipline among students and settle the issues in a cordial manner.

Newly Appointed Committee Members:

S.NO.	NAME	DEPT	DESIGNATION	PHONE NO	SIGNATURE
1	Dr. Suresh Akella	MECH	Chairman	9849628282	<i>A Suresh</i>
2	Mr. J. Pandu Ranga Rao	ECE	Coordinator	9989828595	<i>J. Pandu Ranga Rao</i>
3	Mr. D.V.Paleshwar	MECH	Member	9441119513	<i>D.V. Paleshwar</i>
4	Mrs.P. Banu	H&S	Member	9848666581	<i>P. Banu</i>
5	Mrs. A. Sowjanya	ECE	Member	9160477897	<i>A. Sowjanya</i>
6	Mr. T. Ranjith	CIVIL	Member	9441119513	<i>T. Ranjith</i>
7	Mrs.K.Madhuravani	CSE	Member	988599936	<i>K. Madhuravani</i>

A Suresh
PRINCIPAL

SREYAS INSTITUTE OF ENGINEERING & TECH
D.No. 9-39, Beside Indu Aranya,
Bandlaguda, Tattianaram, Hyderabad-68

Cc to,

1. HOD's
2. A.O
3. All Committee Members



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CENTRAL DISCIPLINARY COMMITTEE

Date: 16.08.2019

Circular

Dear Faculty,

All the disciplinary committee members are requested to attend the meeting on 17.08.19 at 3:30 P.M.in Principals' room.

J.Pandu Ranga Rao

Committee Coordinator

Cc to,

1. Principal
2. HOD's
3. A.O
4. All Committee Members

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CENTRAL DISCIPLINARY COMMITTEE

Date: 17.08.2019

Minutes of meeting

A meeting was held in Principals' room on 17.08.19 at 3:40 PM. The committee coordinator welcomed the committee members and discussed the following agenda.

Agenda:

1. Code of Conduct
2. Any other issues.

Committee discussed the following:

- ❖ Students and Staff should adhere the code of conduct policy within the campus.

The following members present for the meeting

S.NO.	NAME	DESIGNATION	SIGNATURE
1	Dr. Suresh Akella	Chairman	
2	Mr. J. Pandu Ranga Rao	Coordinator	
3	Mr. D.V.Paleshwar	Member	
4	Mrs.P. Banu	Member	
5	Mrs. A. Sowjanya	Member	
6	Mr. T. Ranjith	Member	
7	Mrs.K.Madhuravani	Member	

Mr.J.Panduranga Rao

Committee Coordinator



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Circular

Ref: SIET/COC/2019-20/01

16th August, 2019

This is to inform all the first-year students that the college is organizing a “Briefing session on **Code of Conduct**” on 17th August, 2019.

Time: 1:30PM

Venue: Auditorium, Ground Floor AB-Block.


Principal

PRINCIPAL
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HODs

All the Committee Coordinators



INSTITUTE OF ENGINEERING AND TECHNOLOGY

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Event: BRIEFING SESSION ON “CODE OF CONDUCT ”

Date: 17th August, 2019

Sreyas Institute of Engineering and Technology has conducted a Briefing Session on “**Code of conduct**” for the students in the campus on 17th August , 2019. The aim of the program is to provide a clear statement of the institution expectations from the students and make the College feel proud of its students.



Aburash

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Circular

Ref: SIET/COC/2019-20/01

16th August, 2019

This is to inform all the staff that the college is organizing a “Briefing session on **Code of Conduct**” on 17th August, 2019.

Time: 3:40PM

Venue: Auditorium, Ground Floor AB-Block.

Aburash
Principal
PRINCIPAL

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Event: BRIEFING SESSION ON “CODE OF CONDUCT ”

Date: 17th August, 2019

Sreyas Institute of Engineering and Technology has conducted a Briefing Session on “Code of conduct” for the staff in the campus on 17th August 2019. The aim of the Session is to endeavor and to promote the interest of the college and shall not act in any manner to degrade the image of the college.



Aswath

• PRINCIPAL
SREYAS INSTITUTE OF ENGG. & TECH
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