



INSTITUTE OF ENGINEERING AND TECHNOLOGY

(Approved by AICTE, New Delhi | Affiliated to JNTUH, Hyderabad | Accredited by NAAC)  
Hyderabad | PIN: 500068

## CODE OF ETHICS

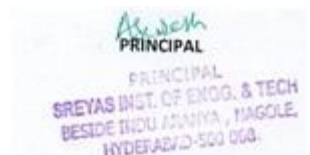
### **Scope:**

Ethics in engineering is the ability as well as responsibility of an engineer to judge his decisions from the context of the general wellbeing of the society and its prosperity. It is the study of moral issues that confront engineers and engineering organizations when some crucial decisions are taken. Engineering research and practice requires that the task being performed considers all the pros and cons of a certain action, its implementation and consequences. Professional engineering bodies like IEEE, ASME, IEI etc., have evolved comprehensive ethics codes relevant to their respective professions, based on the rich experience of their members to administer the organization in right direction and enlighten the engineers for benefit society

### **SEVEN RULES:**

1. **Strive for excellence.** This is the first rule to achieve greatness in whatever endeavor you undertake this is the quality that makes you stand-out. Excellence is a quality of service which is unusually good and so surpasses ordinary standards.
2. **Be trustworthy.** In today's society trust is an issue and any employee who exhibits trustworthiness is on a fast track to professionalism.
3. **Be courteous and respectful** Courteousness is being friendly, polite and well-mannered with a gracious consideration towards others. It makes social interactions in the workplace run smoothly, avoid conflicts and earn respect..
4. **Be honest.** Honesty is a facet of moral character that connotes positive and virtuous attributes such as truthfulness, straightforwardness of conduct, loyalty, fairness, sincerity, openness in communication.
5. **Be competent.** Competence is the ability of an individual to do a job properly, it is a combination of knowledge, skills and behavior used to improve performance. Continuous self-development is a pre-requisite in offering professional service at all times.
6. Always **be ethical.** Ethical behavior is acting within certain moral codes in accordance with the generally accepted code of conduct or rules..
7. **Be respectful of confidentiality.** Over the course of your career, information will be passed on to you in confidence – either from the organization or from colleagues- and it is important to be true to such confidences.

### **WORK ETHICS**





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Work ethics is defined as a set of attitudes concerned with the value of work, which forms the motivational orientation. It is a set of values based on hard work and diligence. It is also a belief in the moral benefit of work and its ability to enhance character. A work ethic may include being reliable, having initiative, or pursuing new skills.

### PROFESSIONAL VALUES:

**1. Integrity:** Integrity is defined as the unity of thought, word and deed (honesty) and open mindedness. It includes the capacity to communicate the factual information so that others can make well informed decisions. It is one of the self-direction virtues. It encourages people not only to execute a job well but to achieve excellence in performance. It helps them to own the responsibility and earn self-respect and recognition by doing the job. Integrity is the quality of being honest and having strong moral principles; moral uprightness. It is generally a personal choice to uphold oneself to consistently moral and ethical standards.

**2. Loyalty:** Loyalty is faithfulness or devotion to a person, country, group, or cause. Loyalty is a trait highly valued in working professionals. Students are taught to be loyal to the institute, the society, and their fellow citizens and to the nation.

**3. Commitment:** Commitment means alignment to goals and adherence to ethical principles during the activities. One should have the conviction without an iota of doubt that one will succeed. Holding sustained interest and firmness, in whatever ethical means one follows, with the fervent attitude and hope that one will achieve the goals, is commitment. It is the driving force to realize success. This is bound to add wealth to oneself, one's employer, society, and the nation at large. Target oriented efforts are put to reap efficiency.

**4. Attitude:** It is a psychological construct, a mental and emotional entity that inheres in, or characterizes a person. Attitudes is the most distinctive and indispensable concept in present day. Attitude can be formed from a person's past and present. Positive attitude people are most successful in their life. One should develop such attitude which provides synergy and satisfaction in their day to day life. Positive Mental Attitude (PMA) characterizes faith, integrity, hope, optimism, courage, initiative, generosity, tolerance, tact, kindness and good common sense.

**5. Valuing Time:** Time is rare resource. Once it is spent, it is lost forever. It cannot be either stored or recovered. Hence, time is the most perishable and most valuable resource too. This resource is continuously spent, whether any decision or action is taken or not. The history of great reformers and innovators has stressed the

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importance of time and valuing time. Time management is the key to increase effectiveness, efficiency or productivity.

**6. Passion:** Passion is a feeling of intense enthusiasm towards or compelling desire for completion of the work. Passion defines performance enhancing aspects and work enjoyment. When an individual is passionate about their occupation they tend to work more resulting in more work satisfaction.

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## Report on One Week Faculty Development Programme On

### COURAGEOUS SREYANS

A One Week Faculty Development Programme on “COURAGEOUS SREYANS” was organized by Sreyas Institute Of Engineering And Technology SIET from 17<sup>th</sup> – 22<sup>nd</sup> December, 2018. It was steered by Dr.Suresh Akella, Principal, SIET with the help of Humanities & Sciences Department. The “Courageous Sreyans” is an initiative seeded by the Deloitte company. “Deloitte” and “TASK” together have organized a two day workshop with the title “Courageous Principals” as a social responsibility to guide the Principals who in turn assist the staff & students to become Disciplined, Courageous and Focused to face any challenge in the personal and professional front.

The FDP at SIET was intended to provide tools and techniques in questioning and discovering oneself to face challenges in personal and professional point of view. The programme was also designed to help the faculty to know what type of personality they carry and what type of personalities they encounter within family, at work and in society and help them to make their relations more purposeful. The FDP was attended by teaching and non teaching staff of SIET.



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## **INAUGURAL SESSION:**

The programme commenced with the invocation ceremony. The esteemed dignitaries [ Shri Ch Ravindranath Yadav, Secretary, SIET; Shri A Hriday Reddy, Vice Chairman, SIET; Dr.Suresh Akella, Principal, SIET and the HODs of all Departments] were requested to kindle the lamp by invoking goddess Saraswati to make the day a blessed one.



## **THE OVERVIEW OF THE FDP:**

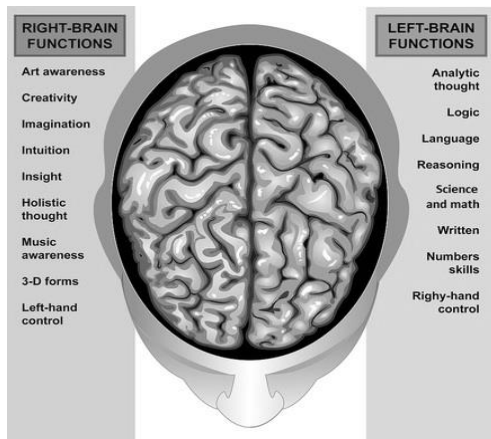
The FDP was designed into modules. Each module was structured as a session.

### **Session I : Module 1: PROBLEM DESIGNING**

Mrs.K.Surekha, faculty of H&S has delivered a lecture on Problem Designing by giving a “Case Study of Sharmila”. In this session, she made the audience to identify their main challenge faced by them currently and guided them to design a route map to deal it. The audience participated well and had a healthy discussion.



## Module 2: BUSINESS CHEMISTRY: KNOW YOUR INNER-SELF





Dr.Suresh Akella, Principal, SIET has steered the session “Business Chemistry. In this session, he explained in detail the personality trait patterns associated with Neuro-Chemicals and four personality domains. The four domains of Human Neuro-Chemistry are ‘Pioneer’, ‘Driver’, ‘Integrator’ and ‘Guardian’.

Dr.Suresh Akella, further has shown four videos of Theodore Roosevelt(Driver), Abraham Lincoln(Integrator), Queen Victoria (Guardian) and Ernest Shackleton(Pioneer) to make it lucid and comprehensible about the domineering traits.

### **MODULE 3: QUESTIONING TECHNIQUES**

Different questions raise different answers, it's important to think through our purpose and objectives before asking any question.

This module consists of five tools which are the techniques to pose a question. The five types of Questioning methods are ‘Telling’, ‘Closed ended’, ‘Open ended’, ‘Nudging’ and ‘Silence’.

This module was enacted in the form of Class room Situation narrated by Mr.B.Rahul and Mrs. P.Banu. The characters were played by Mr.O.Anil Kumar, Mr.G.Siddhanth, Miss.D.Jyoshna, Mrs.R.Swathi and Mrs.G.Celestina as students. Dr.T.Haripriya played the role of a teacher.



## **MODULE – 4 - I DISCOVER – YOU DISCOVER**

In this module, the roles portrayed by the faculty illustrated that a faculty needs to play different shades of personalities to discover the students. We should discover ourselves whether we are biased and having presumptions before labeling a student. We should shed ego and make the students comfortable. The four roles are the Investigator, Physician, Professor and Therapist. The class room situation is narrated by Mr.Md.Naseeruddin, HOD, H&S. The characters played by the faculty members, Mr.Rahul as Investigator, Mr.Kiran Kumar as Physician, Mrs.G.Kavitha as Professor and Dr.A.Hymavathi as Therapist. Miss.Jyoshna, Mr.O.Anil Kumar, Mr.G.Siddhanth, Mrs.R.Swathi and Mrs.G.Celestina played the roles of students.





## **MODULE 5- REFERENCES: RESISTANCE TYPES**

This module was narrated by Mrs.P.Banu and Mr.B.Rahul. The skit is about staff meeting which shows the different ways stake holders may react to the changes that are suggested in an organization taking them as key challenges. However there might be different reactions to the changes by the stake holders. It is important to understand and take appropriate corrective actions to overcome these hurdles to reach the goal for the organizational growth.

The role play with scene of staff meeting enacted by the faculty members, Mr.O.Anil Kumar, Mr.G.Siddhanth, Miss D.Jyoshna, Mrs.R.Swathi, Mrs.G.Celestina, Mr.Noel, Mr.Vidyasagar, Mrs.Deepika and Mr.Shivaram Reddy. Mr.A.Prabhakar Reddy played the role of HOD.



## **MODULE 6- LEADING AND ENABLING CHANGE**

This is the final implementation step of using the skills such as **Defining Key Problem, Hunching Business Chemistry, Using our Questioning Skills and Enquiry Methods**. The skit was narrated by Mr.Sri Harsha, Mr.Md.Sohail Nizamuddin and Mr.Kiran Kumar as advocates, Miss.D.Jyoshna, Mr.G.Siddhanth, Mrs.G.Kavitha, Mrs Ch.Vasavi Rao Mrs.R.Swathi and Mrs.G.Celestina played the roles of staff members.



## **VALEDICTORY**

The management members heartily congratulated all the participants for taking initiative to perform the role plays and bringing out the importance of teamwork in the organization. Certificates were given to the participants and the Programme ended with Vote of Thanks proposed by Mr.Md.Naseeruddin, HOD-H&S



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To  
The Principal  
SIET  
Hyd  
Dt: 19<sup>th</sup> June, 2019  
Sir

Sub: Permission to organize 'Yoga Day- Org by Samskruthi Foundations' in College Campus - Reg.

As the subject cited, the NSS Unit of SIET is organizing 'Yoga Day' in College Campus' on 21<sup>st</sup> June, 2019.

Kindly permit for the program and suggest for necessary actions.

Thanking you.

Yours Truly  
G. Saritha Reddy  
NSS PO

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## CIRCULAR

19<sup>th</sup> June, 2019

Sreyas NSS Cell is received invitation to attend and participate in Yoga Day at Sreyas institute of engineer and technology.

Program details as given below,

Venue: college campus

Date: 21<sup>st</sup> June, 2019

All HODs are informed to send faculty to attend the program.

NSS P.O

Principal

Copy to:

Secretary

Vice-Chairman

All HODs(H&S,CSE,ECE,Mec,Civil)

IQAC

AO

Women Empowerment Cell

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## Report :

Venue : college campus

The event was held in drawing hall where all the staff participated in it and did yoga for good health. Principal, vice chairman also participated in this. After telling the importance of yoga everyone did asnas and winded the event.



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## REPORT ON LEAD INDIA AICTE INDUCTION PROGRAMME

The AICTE induction programme run under the banner of LEAD INDIA has been successfully accomplished in Sreyas Institute of engineering and technology.

A vision for the new millennium, our People President Dr A.P.J. Abdul Kalam said, developed India by 2020, is not just a Dream or mere Vision in the minds of every Indian but it is a Mission we all can take up and succeed

Later through a series of meetings and guidance from Dr. Kalam, Sudershan Acharya founded Lead India 2020 Foundation on 28th Jan 2004. Since inception Lead India 2020 Foundation has imparted "Aap Badho Desh Ko Badhao" training to over 13 Lakh students in AP and Telangana districts, in addition trained 20,000 students in Maharashtra, Gujarat, and Rajasthan etc.



**LEAD INDIA 2020™**

NATIONAL YOUTH MOVEMENT

*Aap Badho Desh Ko Badhao™*



**LEAD INDIA**

**Training Programme  
for**

**1<sup>st</sup> Year B.Tech Students**

**As part of AICTE Induction Programme**

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## Day 1

Inauguration has been started at 9:30 am.

Later ice breaking session began an interaction between the students and dignitaries.

This session enabled students to overcome stage fear by following 5 grand rules as explained in session.

Later on few songs were played on session .Taking programme further , a discussion on Indian cultural heritage & Lead India National Youth movement . This made students feel proud to be Indians and made them realize they are responsible to solve their individual problems and further the problems of whole humanity , group discussion has been conducted on same issue.

For group discussion whole 150 students were divided into few groups of 18 members each.

On the first day, Prof. Sudershan Acharya felt some divine intervention wanted him to initiate something big for the society and the country. After a thorough Study and Examination, he felt there is a need for Human Values Education in the growing society. On the Lines of 1) Satyam 2) Dharmam 3) Shanti 4) Prema 5) Ahimsa and Tenets 1) Trikarana Shuddhi, 2) Acharana Pracharana and 3) Prema Eva Niyamaha he formed Bala Bharathi Sikshana Samithi, an organization 1982. Lead India as an organization strives to practice and demonstrate these values and tenets at various levels of operation. He spoke how an engineer can be useful for this India. He also spoke about what an engineer mean to this society.

The day 1 session was commenced with singing of national anthem.

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## Day 2

Second day of session was started by a recap of previous day's topics.

Later an interaction session regarding global skills and mental development has been conducted in the 1st half of the session. This enabled students to improve communication skills, leadership skills and igniting scientific temper, etc..





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Following the 6 principles of health , meditation and doing yoga have been advised

In the second half , discussion regarding human values has been run which made students reflect on positive thinking and knowing the powers of mind and mind flow chart has been analysed

After a break mother session regarding social development has imparted content knowledge and communication skills in the students

Few assignments were given to students for practicing the topics discussed and then day was concluded with national anthem .

On this day, T. Hanumanth Reddy, he Worked as Jr Lecturer in English for 26 yrs from 1981-2007;Worked as Principal of Govt Jr colleges in Ranga Reddy dist from 2007-2016.Worked as Regional Inspection Officer, Board of Intermediate, Hyderabad, for Ranga Reddy Dist, from 2015-2016 till retirement in June 2016.

On behalf of that he Received trainings in several leadership programmes from reputed organizations like KRISH (2009),Hyderabad, Landmark International Forum(2011),The Sylva Mind Control Method, USA (2017)Received State Best Teacher Award from Govt Pradesh in 2011, from Sri Kirankumar Reddy, the then CM.

Since retirement, with Dr. Abdul Kalam's inspiration and with Dr. Abdul Kalam on my banner, conducted more than 100 'PRERANA JNANA YAJNA" motivational programmes to students and staff in govt Degree and Jr Colleges and several Engineering colleges in both the Telugu states. Also delivered lectures as a Resource person in Telangana Forest department and APHRDI Also working as Resource Person for APHRDI since November, 2017.Imparted training in "Communicative English" for a high school teachers from all over the state in several districts.

On behalf of Lead India took sessions as a Resource Person for training for Degree, PG and Engg College Faculty from all over South India, conducted by UGC, at Coimbatore on May 18, 19, 2019.

Held several sessions Yoga, meditation and Life Skills for software managers in Chicago, USA, in June and July, 2019.

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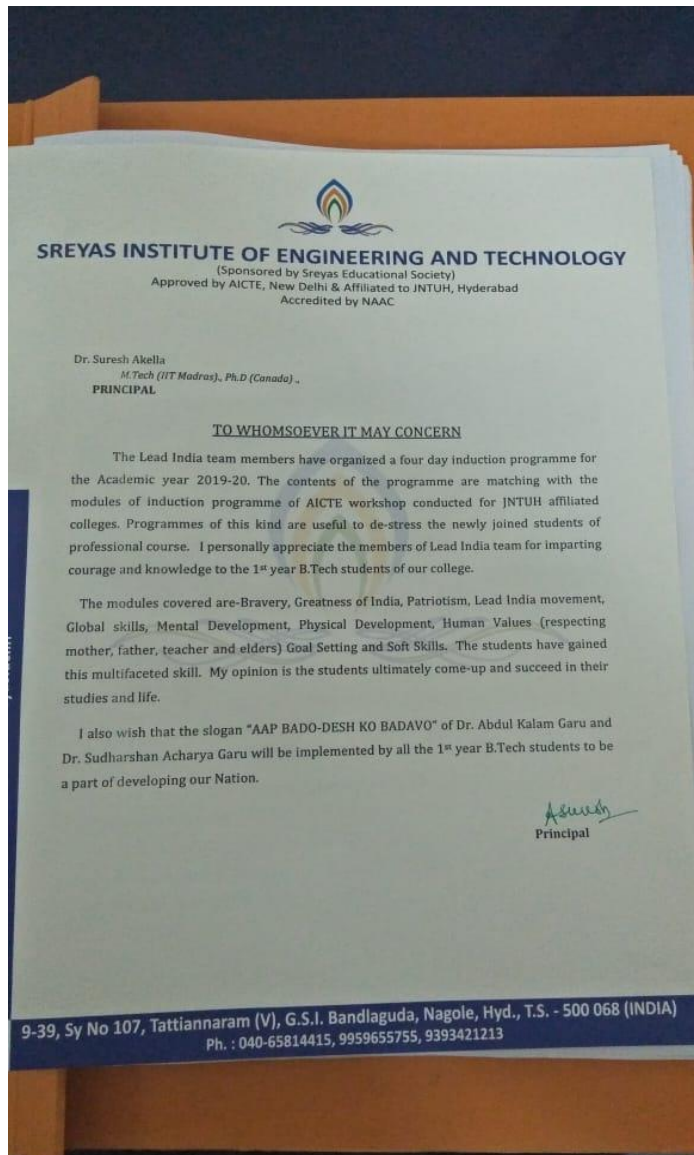
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## Day 3

The third day was so fruitful to all the students . the session was about physical development and inculcating values to everyone

Groups were divided and manual reading was done . later on , PPT reading ,GD point noting , delivering speeches and many other uplifting activities were done This session has been so useful and enhanced skills in the young blood of our nation



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