



INSTITUTE OF ENGINEERING AND TECHNOLOGY
(Approved by AICTE, New Delhi | Affiliated to JNTUH, Hyderabad | Accredited by NAAC)
Hyderabad | PIN: 500068

Internal Quality Assurance Cell (IQAC)

Circular

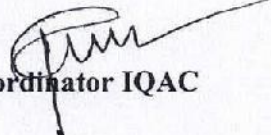
SIET/IQAC/CR-01/2018-19

Date:30-06-2018

This is to inform all the IQAC committee members to attend a meeting in IQAC chamber to discuss the following agenda at 10.00 AM on 2nd July 2018.

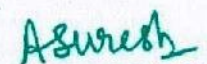
Agenda of the meeting:

1. Teaching & Learning
2. Result Analysis of each courses and semesters
3. Attainment of COs, POs and PSOs
4. Industry Participation
5. Workshops/FDPs/Seminars /Conferences conducted and attended
6. Research, Consultancy and Quality publications
7. Department Budget
8. Others


Coordinator IQAC

Copy to:

1. Chairman's desk
2. Secretary desk
3. Principal
4. HODs


PRINCIPAL
SREYAS INSTITUTE OF ENGG.&TECH
9-39, Sy.No: 107, Tattiannarayana
GSI, Bandlaquda, N...



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INTERNAL QUALITY ASSURANCE CELL (IQAC)

The Minutes of IQAC meeting conducted on 2 July 2018 at 10:00 AM in the IQAC chamber to discuss the following agenda points.

1. Teaching & Learning
2. Result Analysis of each courses and semesters
3. Attainment of COs, POs and PSOs
4. Industry Participation
5. Workshops/FDPs/Seminars /Conferences conducted and attended
6. Research, Consultancy and Quality publications
7. Department Budget
8. Others

Mr. Pandu Ranga Rao, Coordinator, IQAC extended welcomes to all the members present and requested Dr Suresh Akella, Principal to chair the meeting and address the members.

1. Teaching & Learning:

- The committee reviewed OBE followed by all the departments.
- It was suggested to Impart training in pedagogy to faculty.
- All the departments have maintained documents of teaching in prescribed formats
- New faculty needs to be trained to follow the procedures of IQAC.

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- It was observed that students were guided by the department NPTEL coordinators regarding effective use of NPTEL courses.
- Other departments are also instructed to initiate improvements in project evaluation.
- H&S Department has done Love and Care counselling and remedial classes. Other departments can initiate similar activities for lateral entry students to improve their skills.
- All the Departments are advised to mention self-study topics in their course and lesson plan.
- It was observed that most of the programs have introduced new professional electives to cater to the changing needs of the industry.

2. Result analysis of each course and semesters

- Results of first, second, third and final year is less than 80% in some courses.
- Respective departments to take necessary action to improve the result.

3. Attainment of course outcomes, POs and PSOs

- It has been observed in Department of Computer Science, inconsistency of mapping of COs and POs which needs to be taken utmost care as it affects the attainment levels of courses
- In most of the courses of all the programs attainment level found to be satisfactory, in few courses where attainment levels are not met, Principal suggested the HODs to discuss in the Department Assessment Committee for further action.

4. Industry participation

- Industry experts are being invited in several departments to present the current industrial scenario. It needs to be extended to all departments.
- In most of the departments, industrial visits have been arranged for the students.

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- Principal suggested to involve industrial experts to teach some selected topics of curriculum at least one course in the program.
- Department of ECE and Department of Computer Science & Engineering are offering certification course other departments were instructed to start similar activity.
- It was observed that there is a considerable improvement in the Interaction with the Industry by all the departments and the Institute.

5. Workshops/FDPs/Seminars/Conferences Conducted/Attended:

- All the Departments have been suggested to maintain feedback report on training
- In few departments, faculty have attended the workshop/FDP outside the Sreyas. More faculties are suggested to attend programs outside the institute.

6. Research, Consultancy and quality publications:

- Principal has directed all the HoDs in the meeting to inform their faculty with Ph.D. to actively involved in research activities like publishing their work in referred Journals and to obtain funded research projects.

7. Department Budget

- It was observed that on an average 90% of the budget is utilized by all the departments. Principal informed all the HODs to plan properly the utilization of 2019-20 budget. He also informed to verify the utilization every quarterly.

8. Others:

- Principal suggested all the HODs to initiate accreditation processes of NBA.
- Library has planned for a separate reading centre to prepare for competitive exam.

IQAC meeting concluded with a formal vote of thanks proposed by the IQAC Director.

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Members Present

S.No	Name	Designation	Signature
1	Dr Suresh Akella	Chair Person	<i>Asuresh</i>
2	Mr. A.Hriday Reddy	Member from Management	<i>Hriday</i>
3	Dr N.Murali Krishna	Director	<i>M. Krishna</i>
4	Mr J.Pandu Ranga Rao	Coordinator IQAC ECE Dept	<i>P. Ranga Rao</i>
5	Mr. B. Sreenivasu	Member ECE Dept	<i>B. Sreenivasu</i>
6	Dr V Goutham	Member CSE Dept	<i>V. Goutham</i>
7	Dr Uma Maheshwar	Member ME Dept	<i>Uma Maheshwar</i>
8	Mr.Y.Krishnaiah	Member ME Dept	<i>Y. Krishnaiah</i>
9	Mr. Md. Abdul kalam	Member CIVIL Dept	<i>Md. Abdul kalam</i>
10	Dr. S. Sudhakar Reddy	Member H&S Dept	<i>S. Sudhakar Reddy</i>
11	Mr. Md. Naseeruddin	Member H&S Dept	<i>Md. Naseeruddin</i>
12	Mrs A Swathi	Member Asst Prof. CSE	<i>A. Swathi</i>
13	Mr. Anish Srivastav	Member Placement officer	<i>Anish Srivastav</i>
14	Mr.K.Raju	Member A.O.	<i>K. Raju</i>
15	Ms.Surekha	Member	<i>Surekha</i>
16	Dr.B. Suresh Babu	Member Exam Branch	<i>B. Suresh Babu</i>
17	Mr. K.Satish Reddy	Member Alumni	<i>K. Satish Reddy</i>
18	Mr. K.Sravya	Member student	<i>K. Sravya</i>
19	Mr.K.Venkata ramana Reddy	Member Parent	<i>K. Venkata ramana Reddy</i>
20	Mr .K.Ramesh Naidu	Member Industrialist	<i>K. Ramesh Naidu</i>
21	Mr.Aniket Banerjee	Member Employer	<i>Aniket Banerjee</i>

Asuresh

[Signature]
IQAC

Asuresh
PRINCIPAL
 SREYAS INSTITUTE OF ENGG.&TECH.
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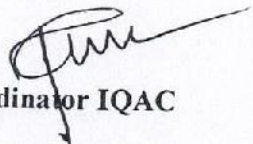
SIET/IQAC/CR-02/2018-19

Date: 12-09-2018

This is to inform all the IQAC committee members to attend a meeting in IQAC chamber to discuss the following agenda at 10.00 AM on 15th September 2018.


Agenda of the meeting:

1. NBA visits successful
2. Any other discussions.


Coordinator IQAC

Copy to:

1. Chairman's desk
2. Secretary desk
3. Principal
4. HODs


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SREYAS INSTITUTE OF ENGG.&TECH.
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GSI, Bandlaguda

INTERNAL QUALITY ASSURANCE CELL (IQAC)

The Minutes of IQAC review meeting conducted on 15TH September 2018 at 10:00 AM in the IQAC Chamber to discuss the following agenda points.

1. NBA visits successful
2. Any other discussions.

Mr. Pandu Ranga Rao, Coordinator, IQAC extended welcome to all the members present and requested Dr Suresh Akella, Principal to chair the meeting and address the members.

Action taken report on minutes of previous meeting.

The chairperson requested the members to approve the minutes of its previous meeting and the consequent action taken.

1. Prominent academicians from reputed institutions were invited for guest lecturers on advanced topics.
2. Confirmed the industrial visits by the students to industries by various departments.
3. The Chair appreciation on the expert session organized through seminar on "Outcome Based Education on **Blooms Taxonomy Level (BTL)**" by resource person **Dr K. Kiran Kumar, from NIT Warangal.**

Suresh
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Agenda points:

1. The Principal has expressed his gratitude to the All HODS, IQAC Coordinators and all faculty members for making the NBA visit successful.
2. Mr.Panduranga Rao, IQAC Coordinator, has discussed on the remarks and recommendations suggested by NBA peer team for further improvement of the institute.
3. The HODs and coordinator expressed their opinion of publishing the quality research in high indexed journals.

The meeting has been concluded with the thanks to the chair.

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Members Present

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1	Dr Suresh Akella	Chair Person	<i>Asuresh</i>
2	Mr. A.Hriday Reddy	Member from Management	<i>Hriday</i>
3	Dr N.Murali Krishna	Director	<i>N. Krishna</i>
4	Mr J.Pandu Ranga Rao	Coordinator IQAC ECE Dept	<i>P. Ranga Rao</i>
5	Mr. B. Sreenivasu	Member ECE Dept	<i>B. Sreenivasu</i>
6	Dr V Goutham	Member CSE Dept	<i>V. Goutham</i>
7	Dr Uma Maheshwar	Member ME Dept	<i>U. Maheshwar</i>
8	Mr. Y.Krishnaiah	Member ME Dept	<i>Y. Krishnaiah</i>
9	Mr. Md. Abdul kalam	Member CIVIL Dept	<i>M. Kalam</i>
10	Dr. S. Sudhakar Reddy	Member H&S Dept	<i>S. Sudhakar Reddy</i>
11	Mr. Md. Naseeruddin	Member H&S Dept	<i>M. Naseeruddin</i>
12	Mrs A Swathi	Member Asst Prof. CSE	<i>A. Swathi</i>
13	Mr. Anish Srivastav	Member Placement officer	<i>Anish</i>
14	Mr.K.Raju	Member A.O.	<i>K. Raju</i>
15	Ms.Surekha	Member	<i>S. Surekha</i>
16	Dr.B. Suresh Babu	Member Exam Branch	<i>B. Suresh Babu</i>
17	Mr. K.Satish Reddy	Member Alumni	<i>K. Satish Reddy</i>
18	Mr. K.Sravya	Member student	<i>K. Sravya</i>
19	Mr.K.Venkata ramana Reddy	Member Parent	<i>K. Venkata Ramana Reddy</i>
20	Mr .K.Ramesh Naidu	Member Industrialist	<i>K. Ramesh Naidu</i>
21	Mr.Aniket Banerjee	Member Employer	<i>Aniket Banerjee</i>

Asuresh

P. Ranga Rao
IQAC

Asuresh
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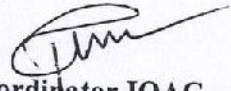
SIET/IQAC/CR-03/2018-19

Date: 19-12-2018

This is to inform all the IQAC committee members to attend a meeting in IQAC chamber to discuss the following agenda at 10.00 AM on 21st December 2018.

Agenda of the meeting:

1. NBA Accreditation
2. Workshops/FDPs/Seminars /Conferences
3. Feedback analysis.
4. Teaching learning process
5. Any other discussions


Coordinator IQAC

Copy to:

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3. Principal
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MINUTES OF THE IQAC MEETING HELD ON 21-12-2018

IQAC meeting was held on 21-12-2018 to discuss about the following agenda points.

1. NBA Accreditation
2. Workshops/FDPs/Seminars /Conferences
3. Feedback analysis.
4. Teaching learning process
5. Any other discussions

Assoc. Professor J. Pandu Ranga Rao, coordinator, IQAC welcomed the members present and requested Principal to chair the meeting and address the members.

Action taken report on minutes of previous meeting.

- Confirming the minutes of its previous meeting and the consequent actions taken.
- Confirmed the number of campus placements and recruitment drives organized and its schedule along with the selected student list.
- Outreach activities were conducted by departments in near-by villages to uplift life style of rural people.

1) NBA Accreditation:

- The Chairman of Sreyas college has congratulated the staff for achieving NBA accreditation. He aspired the same spirit from the members in future endeavours.
- The Secretary of Sreyas College applauded all the faculty members in making the institute success for achieving NBA accreditation

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- Dr Suresh Akella, the Principal has expressed his happiness and acknowledged thanks to the all HODs, IQAC Coordinators and faculty members on obtaining NBA accreditation.
- Dr. N Murali Krishna. the IQAC director, shared happiness with IQAC members and fellow colleagues. Also expressed the views on how we have improved in the quality of infrastructure, teaching and learning technologies and upgrading the curriculum in attaining the NBA accreditation

2) Workshops/FDP's/Seminars/Conferences

- All departments were encouraged to conduct at least one workshop/conference/FDP per semester.
- The entire faculty has been advised to attend one workshop/conference/FDP outside the sreayas.

3) Feedback analysis

- Feedback and Action taken report must be ready for verification by IQAC.

4) Teaching learning process

- The plan of action has been initiated for the upcoming academic year in the improvements of quality indices.

The meeting concluded with a vote of thanks from the Director of IQAC Dr N.Murali Krishna.

Suresh
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SREYAS INSTITUTE OF ENGG.&TEC...
9-39, Sy.No: 107, Tattiannaram (V),
GSI, Bandlaguda, Nagole, Hyd-68:

Members Present

S.No	Name	Designation	Signature
1	Dr Suresh Akella	Chair Person	<i>ASuresh</i>
2	Mr. A.Hriday Reddy	Member from Management	<i>Hriday</i>
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P. Ranga Rao
 IQAC