



INSTITUTE OF ENGINEERING AND TECHNOLOGY
(Approved by AICTE, New Delhi | Affiliated to JNTUH, Hyderabad | Accredited by NAAC)
Hyderabad | PIN: 500068

Internal Quality Assurance Committee (IQAC)

Circular

SIET/IQAC/CR-01/2022-23

Date: 02-08-2022


This is to inform all the IQAC committee members to attend a meeting in IQAC chamber to discuss the following agenda at 3.00 PM on 20th August 2022.

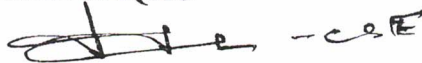
Agenda of the meeting:

1. To review the status of student activities.
2. Performance of various academic activities.
3. To review the status of accreditations and affiliations.
4. To review the performance of departments.
5. Any other matter with the permission of the chair.


Dean IQAC


Copy to:

1. Chairman's desk
2. Secretary desk
3. Principal
4. HODs 
5. All the members of IQAC

 - CE


HOD-CE


B. Subbarao


HOD-CE



INSTITUTE OF ENGINEERING AND TECHNOLOGY

(Approved by AICTE, New Delhi | Affiliated to JNTUH, Hyderabad | Accredited by NAAC)

Hyderabad | PIN: 500068

INTERNAL QUALITY ASSURANCE CELL (IQAC)

MINUTES OF MEETING

Minutes of IQAC review meeting conducted on 20th August at 3:00 PM in the Board Room of IQAC. Principal, Dean IQAC, members were present for the meeting.

Members:

| S.No | Name | Designation | Position | Signature |
|------|--|------------------------|--------------|-----------|
| 1. | Dr. S. Sai Satyanarayana Reddy | Principal | Chair Person | |
| 2. | Sri. A. Hriday Reddy | Management | Member | |
| 3. | Dr. J. Panduranga Rao | Professor, ECE | Dean IQAC | |
| 4. | Dr. Abdul Nabi Shaik | HoD, CSE Dept. | Member | |
| 5. | Prof. B.Sreenivasu | HoD, ECE Dept. | Member | |
| 6. | Dr. A.C.Uma Maheshwar Rao | HoD, ME Dept. | Member | |
| 7. | Mr. T Ranjith Kumar/ K. Dridhar Reddy | HoD, CE Dept. | Member | |
| 8. | Prof. Md. Naseeruddin | H&S Dept. | Member | |
| 9. | Prof. P. Sriharsha | H&S | Member | |
| 10. | Dr. B. Suresh Babu | Exam branch, In charge | Member | |
| 11. | Mr. Anish Kumar Srivasthava | Placement Cell | Member | — |
| 12. | Mr. K.Raju | A.O. | Member | |
| 13. | Mr. K. Satish Reddy | Alumni, student | Member | |
| 14. | Ms. Nikhila.M | Student | Member | |
| 15. | Mr.K.Ramesh Naidu | Industrialist | Member | — |
| 16. | Mr. R.Satyanarayana Reddy | Parent | Member | |
| 17. | Mr. K.Narender Reddy | Local body | Member | |
| 18. | Mrs. T.Prathyusha | Employer | Member | |



INSTITUTE OF ENGINEERING AND TECHNOLOGY

(Approved by AICTE, New Delhi | Affiliated to JNTUH, Hyderabad | Accredited by NAAC)

Hyderabad | PIN: 500068

Dr. Pandu Ranga Rao, Dean IQAC extended welcomes to all the members present and requested Principal to chair the meeting and address the members.

Agenda:

1. Performance of various academic activities and feedback analysis.
2. To review the status of accreditations and affiliations.
3. To review the performance of departments.
4. Any other matter with the permission of the chair.

To confirm the minutes of the last Meeting of IQAC on Date: 09.04.2022.

1. Performance of various academic activities and feedback analysis.

Dean represented the details of Faculty Development Programs attended and conducted by faculty in each department.

Advised the following benchmarks for the departments:

- One FDP per semester
- One National level conference per year

2. To review the status of accreditations and affiliations.

Dean IQAC has given the status of NBA (CSE) and update data for current academic year and review of the previous data & status of AQAR of NAAC to be filled.

3. To review the performance of departments:

- HODs of all the departments presented their initiatives for Faculty Strength, Publications and FDP's.
- Members reviewed the performance and activities of various departments and advised HODs to improve the activities in the coming semester in number of Faculty Publications, Increase the Placements.

Dean IQAC thanked all the members for their sincere contribution and more suggestions for making betterment of the status of college.


Dean IQAC


Principal



INSTITUTE OF ENGINEERING AND TECHNOLOGY
(Approved by AICTE, New Delhi | Affiliated to JNTUH, Hyderabad | Accredited by NAAC)
Hyderabad | PIN: 500068

Internal Quality Assurance Committee (IQAC)

Circular

SIET/IQAC/CR-03/2021-22

Date: 29-03-2022

This is to inform all the IQAC committee members to attend a meeting in IQAC chamber at 3.00 PM on 6th April 2022 to discuss the following agenda.

Agenda of the meeting:

1. Review the outcome of faculty development programs conducted.
2. To review the status of student activities.
3. Review of Training and Placement progress.
4. Review of Research and Development Progress.
5. Review of student support and progression.
6. Autonomous work progress and inspection.


Dean IQAC

Copy to:

1. Chairman's desk
2. Secretary desk
3. Principal
4. HODs
5. All the members of IQAC











INSTITUTE OF ENGINEERING AND TECHNOLOGY

(Approved by AICTE, New Delhi | Affiliated to JNTUH, Hyderabad | Accredited by NAAC) Hyderabad | PIN: 500068

INTERNAL QUALITY ASSURANCE CELL (IQAC)

MINUTES OF MEETING

Minutes of IQAC review meeting conducted on 6th April 2022 at 3:00 PM in the Board Room of IQAC. Principal, Dean IQAC and members were present for the meeting.

Members present:

| S.No | Name | Designation | Position | Signature |
|------|--------------------------------|-----------------|--------------|-----------|
| 1. | Dr. S. Sai Satyanarayana Reddy | Principal | Chair Person | |
| 2. | Sri. A. Hriday Reddy | Management | Member | |
| 3. | Dr. J. Panduranga Rao | Professor, ECE | Dean IQAC | |
| 4. | Dr. Abdul Nabi Shaik | HoD, CSE Dept. | Member | |
| 5. | Prof. B.Sreenivasu | HoD, ECE Dept. | Member | |
| 6. | Dr. A.C.Uma Maheshwar Rao | HoD, ME Dept. | Member | |
| 7. | Mr. K. Sridhar Reddy | HoD, CE Dept. | Member | |
| 8. | Prof. Md. Naseeruddin | HoD, H&S Dept. | Member | |
| 9. | Prof. P. Sriharsha | Asst. Prof. H&S | Member | |
| 10. | Dr. B. Suresh Babu | CoE | Member | |
| 11. | Mr Anish Kumar Srivastava | Placement Cell | Member | |
| 12. | Mr. K.Raju | A.O. | Member | |
| 13. | Mr. K. Satish Reddy | Alumni, student | Member | |
| 14. | Ms. M. Nikhila | Student | Member | |
| 15. | Mr. K. Ramesh Naidu | Industrialist | Member | |
| 16. | Mr. R. Satyanarayana Reddy | Parent | Member | |
| 17. | Mr. K. Narender Reddy | Local body | Member | |
| 18. | Mrs. T. Prathyusha | Employer | Member | |



INSTITUTE OF ENGINEERING AND TECHNOLOGY

(Approved by AICTE, New Delhi | Affiliated to JNTUH, Hyderabad | Accredited by NAAC) Hyderabad | PIN: 500068

Dr. J.Pandu Ranga Rao, Dean IQAC extended welcomes to all the members present and requested Dr. S. Sai Satyanarayana Reddy, Principal to chair the meeting and address the members.

Agenda:

1. Review the outcome of faculty development programs conducted.
2. To review the status of student activities.
3. Review of Training and Placement progress.
4. Review of Research and Development Progress.
5. Review of student support and progression.
6. Autonomous work progress and inspection.

Points discussed:

To confirm the minutes and ratify the last minutes of Meeting held on 18.12.2021.

1. Review the outcome of faculty development programs conducted.

- Principal reviewed the participation of faculty members in various training programs and suggested the HoD's to follow-up with those departments lagging behind in conducting the training programs.
- Members advised to make a benchmark for the departments:
 - a) One FDP per semester
 - b) One National level conference per year

2. To review the status of student activities.

- IQAC dean has explored the possibilities of integrating the online classes with the existing MS Teams so that monitoring of classwork becomes convenient before the semester commences.

3. Review of Training and progress:

- Summarized the list of training programs to be organized through training and placement cell.
- Presented, the potential companies identified for the coming campus drive.
- Highlighted the action plan to be taken to elevate the placement outcomes.

4. Review of Research and Development Progress:

- As per the NAAC requirement Research and extension activities format, the list of funded projects and its progress, IPR, Industry academia practices, awards for innovation by the institute/faculty members/students. research incentive, Journal and conference publications and its citations.




INSTITUTE OF ENGINEERING AND TECHNOLOGY

(Approved by AICTE, New Delhi | Affiliated to JNTUH, Hyderabad | Accredited by NAAC) Hyderabad | PIN: 500068

- Program organized for Faculty and student exchange activities. Internship/Project work carried out in industry, and activities carried out through MoUs have been discussed.
- 5. Review of student support and progression.**
 - Listed out the scholarships and financial support received from the institution and other sources-by the students.
 - Projected the number of capability enhancement and development schemes such as Soft skill development. Remedial coaching.
- 6. Autonomous work progress and inspection:**
 - Principal has given directions to complete the academic records of the faculty and students for Autonomous inspection.
 - Principal has suggested the faculty to verify their files and work progress with coordination of IQAC and HOD's for the smooth preparation of the autonomous inspection.
 - Mock inspection will be conducted the panel team for the verification of the files and committees after completion of work.

Dean IQAC thanked all the members for their sincere contribution and more suggestions for betterment of the college.


Dean IQAC


Principal



INSTITUTE OF ENGINEERING AND TECHNOLOGY

(Approved by AICTE, New Delhi | Affiliated to JNTUH, Hyderabad | Accredited by NAAC)
Hyderabad | PIN: 500068

Internal Quality Assurance Committee (IQAC)

Circular

SIET/IQAC/CR-02/2021-22

Date: 10-12-2021

This is to inform all the IQAC committee members to attend a meeting in IQAC chamber at 1.00 PM on 18th December 2021 to discuss the following agenda.

Agenda of the meeting:

1. Status of NAAC accreditation.
2. Academic activities and feedback analysis of the students.
3. Status of quality publications and research grants from various organizations.
4. Any other matter with the permission of the chair.

Dean IQAC

Copy to:

1. Chairman's desk
2. Secretary desk
3. Principal
4. HODs
5. All the members of IQAC



INSTITUTE OF ENGINEERING AND TECHNOLOGY

(Approved by AICTE, New Delhi | Affiliated to JNTUH, Hyderabad | Accredited by NAAC) Hyderabad | PIN: 500068

INTERNAL QUALITY ASSURANCE CELL (IQAC)

MINUTES OF MEETING

Minutes of IQAC review meeting conducted on 18th December 2021 at 1:00 PM in the Board Room of IQAC. Principal, Dean IQAC and members were present for the meeting.

Members present:

| S.No | Name | Designation | Position | Signature |
|------|--------------------------------|-----------------|--------------|-----------|
| 1. | Dr. S. Sai Satyanarayana Reddy | Principal | Chair Person | |
| 2. | Sri. A. Hriday Reddy | Management | Member | |
| 3. | Dr. J. Panduranga Rao | Professor, ECE | Dean IQAC | |
| 4. | Dr. Abdul Nabi Shaik | HoD, CSE Dept. | Member | |
| 5. | Prof. B.Sreenivasu | HoD, ECE Dept. | Member | |
| 6. | Dr. A.C.Uma Maheshwar Rao | HoD, ME Dept. | Member | |
| 7. | Mr. K. Sridhar Reddy | HoD, CE Dept. | Member | |
| 8. | Prof. Md. Naseeruddin | HoD, H&S Dept. | Member | |
| 9. | Prof. P. Sriharsha | Asst. Prof. H&S | Member | |
| 10. | Dr. B. Suresh Babu | CoE | Member | |
| 11. | Mr Anish Kumar Srivastava | Placement Cell | Member | |
| 12. | Mr. K.Raju | A.O. | Member | |
| 13. | Mr. K. Satish Reddy | Alumni, student | Member | |
| 14. | Ms. M. Nikhila | Student | Member | |
| 15. | Mr. K. Ramesh Naidu | Industrialist | Member | |
| 16. | Mr. R. Satyanarayana Reddy | Parent | Member | |
| 17. | Mr. K. Narender Reddy | Local body | Member | |
| 18. | Mrs. T. Prathyusha | Employer | Member | |



INSTITUTE OF ENGINEERING AND TECHNOLOGY

(Approved by AICTE, New Delhi | Affiliated to JNTUH, Hyderabad | Accredited by NAAC) Hyderabad | PIN: 500068

Dr. J.Pandu Ranga Rao, Dean IQAC extended welcomes to all the members present and requested Dr. S. Sai Satyanarayana Reddy, Principal to chair the meeting and address the members.

Agenda:

1. Status of NAAC accreditation.
2. Academic activities and feedback analysis of the students.
3. Status of quality publications and research grants from various organizations.
4. Any other matter with the permission of the chair.

Points discussed:

To confirm the minutes and ratify the last minutes of Meeting held on 16.07.2021.

1. To review the status of accreditation's.

- Principal and Dean IQAC congratulated all the teaching and non-teaching members for achieving "A" grade in NAAC.

2. Academic activities and feedback analysis of the students:

Members reviewed the activities presented by the HoD's and advised the following:

- Monitor the implementation of active learning techniques in teaching and learning process.
- Encourage the faculty to create quality content, undergo training in Coursera, and work on research publications before the next semester commences.
- Analysis on feedback is done and some remedial action initiated.

3. To Discuss Research publications and Patents.

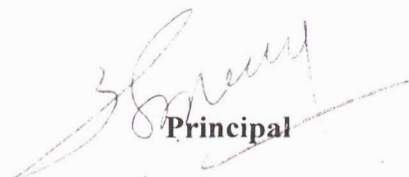
- Principal advised the faculty to increased publications in SCI and Scopus Journals to improve the NIRF ranking and ARIIA.
- Faculties are encourage to apply the R&D projects to various institutions like AICTE, DST, DRDO, BEL etc.

4. Any other matter with the permission of the chair:

Members discussed about the prevailing conditions of COVID and importance and priority of health and safety of students & staff during the conduction of academic activities for the coming semester.

Dean IQAC thanked all the members for their sincere contribution and more suggestions for betterment of the college.


Dean IQAC


Principal



INSTITUTE OF ENGINEERING AND TECHNOLOGY
(Approved by AICTE, New Delhi | Affiliated to JNTUH, Hyderabad | Accredited by NAAC)
Hyderabad | PIN: 500068

Internal Quality Assurance Committee (IQAC)

Circular

SIET/IQAC/CR-01/2021-22

Date: 09-07-2021

This is to inform all the IQAC committee members to attend a meeting in IQAC chamber at 3.00 PM on 16th July 2021 to discuss the following agenda.

Agenda of the meeting:

1. Status of accreditation's.
2. Academic activities and feedback analysis of the students.
3. To discuss Quality Initiatives.
4. Status of quality publications and research grants from various organizations.
5. Review the outcome of faculty development programs conducted.
6. Any other matter with the permission of the chair.


Dean IQAC

Copy to:

1. Chairman's desk
2. Secretary desk
3. Principal
4. HODs
5. All the members of IQAC




HOD (HODS)


HOD VCE



INSTITUTE OF ENGINEERING AND TECHNOLOGY

(Approved by AICTE, New Delhi | Affiliated to JNTUH, Hyderabad | Accredited by NAAC) Hyderabad | PIN: 500068

INTERNAL QUALITY ASSURANCE CELL (IQAC)

MINUTES OF MEETING

Minutes of IQAC review meeting conducted on 16th July 2021 at 3:00 PM in the Board Room of IQAC. Principal, Dean IQAC and members were present for the meeting.

Members present:

| S.No | Name | Designation | Position | Signature |
|------|--------------------------------|-----------------|--------------|-----------|
| 1. | Dr. S. Sai Satyanarayana Reddy | Principal | Chair Person | |
| 2. | Sri. A. Hriday Reddy | Management | Member | |
| 3. | Dr. J. Panduranga Rao | Professor, ECE | Dean IQAC | |
| 4. | Dr. Abdul Nabi Shaik | HoD, CSE Dept. | Member | |
| 5. | Prof. B.Sreenivasu | HoD, ECE Dept. | Member | |
| 6. | Dr. A.C.Uma Maheshwar Rao | HoD, ME Dept. | Member | |
| 7. | Mr. K. Sridhar Reddy | HoD, CE Dept. | Member | |
| 8. | Prof. Md. Naseeruddin | HoD, H&S Dept. | Member | |
| 9. | Prof. P. Sriharsha | Asst. Prof. H&S | Member | |
| 10. | Dr. B. Suresh Babu | CoE | Member | |
| 11. | Mr Anish Kumar Srivastava | Placement Cell | Member | |
| 12. | Mr. K.Raju | A.O. | Member | |
| 13. | Mr. K. Satish Reddy | Alumni, student | Member | |
| 14. | Ms. M. Nikhila | Student | Member | |
| 15. | Mr. K. Ramesh Naidu | Industrialist | Member | |
| 16. | Mr. R. Satyanarayana Reddy | Parent | Member | |
| 17. | Mr. K. Narender Reddy | Local body | Member | |
| 18. | Mrs. T. Prathyusha | Employer | Member | |



INSTITUTE OF ENGINEERING AND TECHNOLOGY

(Approved by AICTE, New Delhi | Affiliated to JNTUH, Hyderabad | Accredited by NAAC) Hyderabad | PIN: 500068

Dr. J.Pandu Ranga Rao, Dean IQAC extended welcomes to all the members present and requested Dr. S. Sai Satyanarayana Reddy, Principal to chair the meeting and address the members.

Agenda:

1. Status of accreditations.
2. Academic activities and feedback analysis of the students.
3. To discuss Quality Initiatives.
4. Status of quality publications and research grants from various organizations.
5. Review the outcome of faculty development programs conducted.
6. Any other matter with the permission of the chair.

Points discussed:

To confirm the minutes and ratify the last minutes of Meeting held on 02.03.2021.

1. To review the status of accreditation's.

- Dean IQAC has given the status of the NAAC. NAAC data has to be updated for the current academic year. Principal has insisted that the departments should be ready for the coming NAAC inspection.

2. Academic activities and feedback analysis of the students:

Members reviewed the activities presented by the HoD's and advised the following:

- Monitor the implementation of active learning techniques in teaching and learning process.
- Encourage the faculty to create quality content, undergo training in Coursera, and work on research publications before the next semester commences.
- Analysis on feedback is done and some remedial action initiated.

3. To discuss Quality Initiatives.

- Encouraging students to do certification courses from second year onwards on programming languages from NPTEL to improve the placement opportunities
- To strengthen the Alumni Chapter.
- Guide the faculty to better understand the difficulties faced by the students during this pandemic and help them.

4. To Discuss Research publications and Patents.

- Principal advised the faculty to increased publications in SCI Journals and Patents to improve the NIRF ranking.



INSTITUTE OF ENGINEERING AND TECHNOLOGY

(Approved by AICTE, New Delhi | Affiliated to JNTUH, Hyderabad | Accredited by NAAC) Hyderabad | PIN: 500068


5. Review the outcome of faculty development programs conducted.

- Principal reviewed the participation of faculty members in various training programs and suggested the HoD's to follow-up with those departments lagging behind in conducting the training programs.
- The HoD's informed that there is an increase in FDPs conducted and organized during COVID period, as per the AICTE policy.
- Members advised to make a benchmark for the departments:
 - a) One FDP per semester
 - b) One National level conference per year
 - c) One International conference in two years and
 - d) One guest lecture per month

6. Any other matter with the permission of the chair:

Members discussed about the prevailing conditions of COVID and importance and priority of health and safety of students & staff during the conduction of academic activities for the coming semester.

Dean IQAC thanked all the members for their sincere contribution and more suggestions for betterment of the college.


Dean IQAC


Principal