

## Internal Quality Assurance Committee (IQAC)

### Circular

SIET/IQAC/CR-03/2022-23

Date: 05-05-2023

This is to inform all the IQAC committee members to attend a meeting in IQAC chamber to discuss the following agenda at 3.00 pm on 10<sup>th</sup> May 2023.


#### Agenda of the meeting:

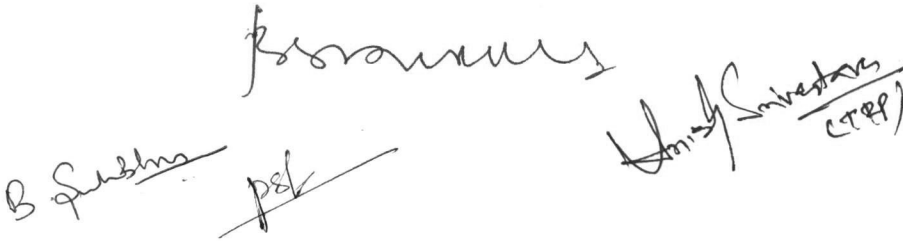
1. Academic activities and feedback analysis of the students.
2. Status of Publications & Research projects.
3. To review the faculty development programs conducted.
4. To review the status of NAAC AQAR.
5. Quality Initiatives and adoption of best practices.
6. Any other matter with the permission of the chair.







Dean IQAC

#### Copy to:

1. Chairman's desk
2. Secretary desk
3. Principal
4. HODs 
5. All the members of IQAC



## INTERNAL QUALITY ASSURANCE CELL (IQAC)

### MINUTES OF MEETING

Minutes of IQAC review meeting conducted on 10<sup>th</sup> May 2023 at 3:00 pm in the Board Room of IQAC. Principal, Dean IQAC and members were present for the meeting.

#### Members:

S.No	Name	Designation	Position	Signature
1.	Dr. S. Sai Satyanarayana Reddy	Principal	Chair Person	
2.	Sri. A. Hriday Reddy	Management	Member	
3.	Dr. J. Panduranga Rao	Professor, ECE	Dean IQAC	
4.	Dr. Abdul Nabi Shaik	HoD, CSE	Member	
5.	Prof. B.Sreenivasu	HoD, ECE	Member	
6.	Dr. A.C.Uma Maheshwar Rao	HoD, MECH	Member	
7.	Mr. K. Sridhar Reddy	HoD, CIVIL	Member	
8.	Prof. Md. Naseeruddin	HoD, H&S	Member	
9.	Prof. P. Sriharsha	Professor, H&S	Member	
10.	Dr. B. Suresh Babu	Exam branch	Member	
11.	Mr Anish Kumar Srivastava	Placement	Member	
12.	Mr. K.Raju	A.O.	Member	
13.	Mr. K. Satish Reddy	Alumni	Member	
14.	Mr. P. Sai Gopal	Student	Member	
15.	Mr. K. Ramesh Naidu	Industrialist	Member	
16.	Mr. R. Satyanarayana Reddy	Parent	Member	
17.	Mr. K. Narender Reddy	Local body	Member	
18.	Mrs. T. Prathyusha	Employer	Member	

Dr. Pandu Ranga Rao, Dean IQAC extended welcomes to all the members present and requested Dr. S. Sai Satyanarayana Reddy, Principal to chair the meeting and address the members.

## **Agenda:**

1. Academic activities and feedback analysis of the students.
2. Status of Publications & Research projects.
3. To review the faculty development programs conducted.
4. To review the status of NAAC AQAR.
5. Quality Initiatives and adoption of best practices.
6. Any other matter with the permission of the chair.

## **Points discussed:**

To confirm the minutes of the last Meeting of IQAC on Date: 01-02-2023 and ratify:

### **1. Academic activities and feedback analysis of the students:**

Members reviewed the activities presented by the HoD's and advised the following:

- Recommend for Remedial classes after analysis of feedback done.
- Monitor the incorporation of active learning activities and diverse teaching techniques in the instructional process. Ensure that faculty are implementing engaging methods to enhance students' understanding and learning experiences.

### **2. Status of Publications & Research projects.**

- Principal initiated the faculty for increased publications in SCOPUS and SCI Journals, advised to maintain the publications momentum to improve the NIRF ranking.
- Encourage interdisciplinary projects.

### **3. To review the faculty development programs conducted.**

- Principal reviewed the participation of faculty members in various training programs and suggested the HoD's to follow-up with those departments lagging behind in conducting the training programs.

#### **4. To review the status of NAAC AQAR.**

Dean IQAC has given the status of the NAAC AQAR and updates the current academic year data.

#### **5. Quality Initiatives and adoption of best practices.**

- Establish R&D benchmarks to guide and evaluate their work.
- To encourage and inspire research efforts among faculty.
- Encourage students to enroll in online certification courses like Microsoft Azure, etc.
- Emphasize courses that enhance skills relevant to their field of study.
- Link certification courses to improved placement opportunities for students.

Dean IQAC thanked all the members for their sincere contribution and more suggestions for making betterment of the status of our students and college.

  
Dean IQAC

  
Principal

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## Internal Quality Assurance Committee (IQAC)

### Circular

SIET/IQAC/CR-02/2022-23

Date: 28-01-2023


This is to inform all the IQAC committee members to attend a meeting in IQAC chamber to discuss the following agenda at 3.00 pm on 01.02.2023.

#### Agenda of the meeting:

1. To review the status of student activities.
2. To review the performance of departments.
3. To review the status of accreditations and affiliations.
4. Any other matter with the permission of the chair.

  
Dean IQAC

#### Copy to:

1. Chairman's desk
2. Secretary desk
3. Principal
4. HoDs 
5. All the members of IQAC

  
B. Subramanian







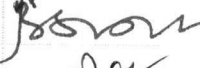

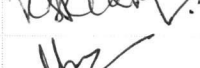

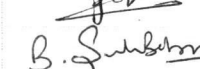



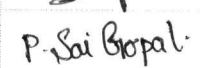
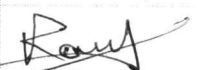
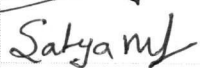
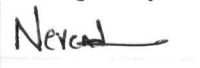

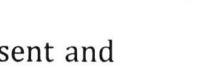
  
H. Srinivasan  
(IQAC)

## INTERNAL QUALITY ASSURANCE CELL (IQAC)

### MINUTES OF MEETING

Minutes of IQAC review meeting conducted on 1<sup>st</sup> February 2023 at 3:00 pm in the Board Room of IQAC. Principal, Dean IQAC, members were present for the meeting.

#### Members:

S.No	Name	Designation	Position	Signature
1.	Dr. S. Sai Satyanarayana Reddy	Principal	Chair Person	
2.	Sri. A. Hriday Reddy	Management	Member	
3.	Dr. J. Panduranga Rao	Professor, ECE	Dean IQAC	
4.	Dr. Abdul Nabi Shaik	HoD, CSE	Member	
5.	Prof. B.Sreenivasu	HoD, ECE	Member	
6.	Dr. A.C.Uma Maheshwar Rao	HoD, MECH	Member	
7.	Mr. K. Sridhar Reddy	HoD, CIVIL	Member	
8.	Prof. Md. Naseeruddin	HoD, H&S	Member	
9.	Prof. P. Sriharsha	Professor, H&S	Member	
10.	Dr. B. Suresh Babu	Exam branch	Member	
11.	Mr Anish Kumar Srivastava	Placement	Member	
12.	Mr. K.Raju	A.O.	Member	
13.	Mr. K. Satish Reddy	Alumni	Member	
14.	Mr. P. Sai Gopal	Student	Member	
15.	Mr. K. Ramesh Naidu	Industrialist	Member	
16.	Mr. R. Satyanarayana Reddy	Parent	Member	
17.	Mr. K. Narendra Reddy	Local body	Member	
18.	Mrs. T. Prathyusha	Employer	Member	

Dr. Pandu Ranga Rao, Dean IQAC extended welcomes to all the members present and requested Principal to chair the meeting and address the members.

## **Agenda:**

1. To review the status of student activities.
2. To review the performance of departments.
3. To review the status of accreditations and affiliations.
4. Any other matter with the permission of the chair.

To confirm the minutes of the last Meeting of IQAC on Date: 20.08.2022.

### **1. To review the status of student activities.**

- Listed out the active learning activities, collaborative learning. Project-based learning and hands on sessions used.
- Implementation of evaluation. question paper set by the JNTUH, rubrics followed in the assignments and tutorials, conducting project review and presentation during laboratory session.

### **2. To review the performance of departments:**

- HODs of all the departments presented their initiatives for Faculty Strength, Publications and FDP's.
- Members reviewed the performance and activities of various departments and advised HODs to improve the activities in the coming semester in number of Faculty Publications, Increase the Placements.
- Dean represented the details of Faculty Development Programs attended and conducted by faculty in each department. It was informed that the faculty should attend the FDPs.
- Advised the following benchmarks for the departments:
  - One FDP per semester
  - One National level conference per year

### **3. To review the status of accreditations and affiliations.**

- Dean IQAC has given the status of the NAAC AQAR and NBA and update data for current academic year.

Dean IQAC thanked all the members for their sincere contribution and more suggestions for making betterment of the status of college.

Dean IQAC



Principal



INSTITUTE OF ENGINEERING AND TECHNOLOGY  
(Approved by AICTE, New Delhi | Affiliated to JNTUH, Hyderabad | Accredited by NAAC)  
Hyderabad | PIN: 500068

## Internal Quality Assurance Committee (IQAC)

### Circular

SIET/IQAC/CR-01/2022-23

Date: 02-08-2022


This is to inform all the IQAC committee members to attend a meeting in IQAC chamber to discuss the following agenda at 3.00 PM on 20<sup>th</sup> August 2022.

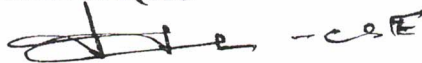
#### Agenda of the meeting:


1. To review the status of student activities.
2. Performance of various academic activities.
3. To review the status of accreditations and affiliations.
4. To review the performance of departments.
5. Any other matter with the permission of the chair.

  
Dean IQAC

#### Copy to:

1. Chairman's desk
2. Secretary desk
3. Principal
4. HODs 
5. All the members of IQAC

 - CE

  
HOD-CE

B. Subbarao






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Hyderabad | PIN: 500068

## INTERNAL QUALITY ASSURANCE CELL (IQAC)

### MINUTES OF MEETING

Minutes of IQAC review meeting conducted on 20<sup>th</sup> August at 3:00 PM in the Board Room of IQAC. Principal, Dean IQAC, members were present for the meeting.

#### Members:

S.No	Name	Designation	Position	Signature
1.	Dr. S. Sai Satyanarayana Reddy	Principal	Chair Person	
2.	Sri. A. Hriday Reddy	Management	Member	
3.	Dr. J. Panduranga Rao	Professor, ECE	Dean IQAC	
4.	Dr. Abdul Nabi Shaik	HoD, CSE Dept.	Member	
5.	Prof. B.Sreenivasu	HoD, ECE Dept.	Member	
6.	Dr. A.C.Uma Maheshwar Rao	HoD, ME Dept.	Member	
7.	Mr. T Ranjith Kumar/ K. Dridhar Reddy	HoD, CE Dept.	Member	
8.	Prof. Md. Naseeruddin	H&S Dept.	Member	
9.	Prof. P. Sriharsha	H&S	Member	
10.	Dr. B. Suresh Babu	Exam branch, In charge	Member	
11.	Mr. Anish Kumar Srivasthava	Placement Cell	Member	—
12.	Mr. K.Raju	A.O.	Member	
13.	Mr. K. Satish Reddy	Alumni, student	Member	
14.	Ms. Nikhila.M	Student	Member	
15.	Mr.K.Ramesh Naidu	Industrialist	Member	—
16.	Mr. R.Satyanarayana Reddy	Parent	Member	
17.	Mr. K.Narender Reddy	Local body	Member	
18.	Mrs. T.Prathyusha	Employer	Member	



INSTITUTE OF ENGINEERING AND TECHNOLOGY

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Hyderabad | PIN: 500068

Dr. Pandu Ranga Rao, Dean IQAC extended welcomes to all the members present and requested Principal to chair the meeting and address the members.

**Agenda:**

1. Performance of various academic activities and feedback analysis.
2. To review the status of accreditations and affiliations.
3. To review the performance of departments.
4. Any other matter with the permission of the chair.

**To confirm the minutes of the last Meeting of IQAC on Date: 09.04.2022.**

**1. Performance of various academic activities and feedback analysis.**

Dean represented the details of Faculty Development Programs attended and conducted by faculty in each department.

Advised the following benchmarks for the departments:

- One FDP per semester
- One National level conference per year

**2. To review the status of accreditations and affiliations.**


Dean IQAC has given the status of NBA (CSE) and update data for current academic year and review of the previous data & status of AQAR of NAAC to be filled.

**3. To review the performance of departments:**

- HODs of all the departments presented their initiatives for Faculty Strength, Publications and FDP's.
- Members reviewed the performance and activities of various departments and advised HODs to improve the activities in the coming semester in number of Faculty Publications, Increase the Placements.

Dean IQAC thanked all the members for their sincere contribution and more suggestions for making betterment of the status of college.

  
Dean IQAC

  
Principal