

## An Autonomous Institution

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#### INTERNAL COMPLAINT COMMITTEE

SIET/ICC/CR-2/2023-24

03.02.2024

#### **CIRCULAR**

This is to inform all the Internal Complaint Committee members that there will be a meeting on 06.02.2024 in the Principals' Chamber at 3.00.pm to discuss the following agenda.

#### Agenda of the Meeting:-



- 1. To review the facilities provided for the girl students in the college and any needs they want etc., for the Academic Year 2023-24.
  - Wash rooms
  - Sanitary items
  - Bus seats
  - Class room cleanliness
  - · Lady in charges
- 2. To review previous meeting conducted.
- 3. Any other matter with the permission of the chair.

#### Copy to:

- 1. Chairman's desk
- 2. Secretary desk
- 3. Principal
- 4. HODs
- 5. All the members of Internal Complaint Committee



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#### INTERNAL COMPLAINT COMMITTEE

#### MINUTES OF THE MEETING

The meeting of Internal Complaint Committee was held on 06.02.2024 in the principal's chamber. The following members were present for the meeting.

#### Members present:

S.No	Name	Designation	Position	
1	Dr. K. Sagar	Principal	Chairperson	6
2	Dr. A. Hymavathi	Professor	Coordinator	0
3	Mrs. Padma Joshi	Associate professor	Member	ہے
4	Dr. A. Swathi	Associate professor	Member	1
5	Mrs. G. Shilpa	Assistant professor	Member	f
6	Mrs. B. Spandana	Assistant professor	Member	1
7	Mrs. Ch. Vasavi	Associate professor	Member	,
8	Ms. S. Swetha	Assistant professor	Member	0
9	Dr. K. Mamatha  Professor, Matrusri Engineering College, Non-Governmental Organization		Member	K.
10	T. Poojitha	Student, CSE-AI&ML (20VE1A66B3)	Member	7
11	B. Pragathi	Student, CSE (20VE1A0505)	Member	Po
12	S. Ashritha	Student, CSE-DS (20VE1A67A3)	Member	As
13	M. Rukmini	Student, ECE (20VE1A0417)	Member	la

Position	Signature
Chairperson	boom
Coordinator	Dy mos.
Member	434
Member	(nailly)
Member	Shipa
Member	Romer
Member	A
Member	Letta
Member	& Mountour
Member	Popultion
Member	Prosa alhi
Member	Ash.
Member	lutionini

The following points were discussed in the meeting:

1. The members convened to discuss the facilities required for students, including washrooms, provision of sanitary items, bus seating arrangements, classroom cleanliness, and the role of female staff members, as well as effective measures to address staff and student grievances for the academic year 2023-24.

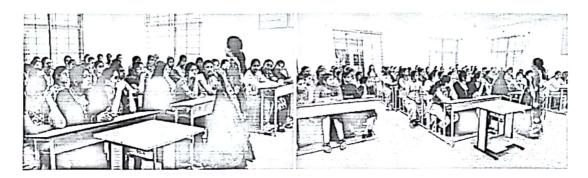


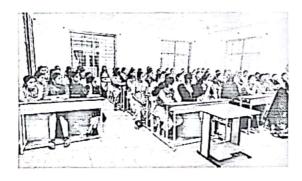
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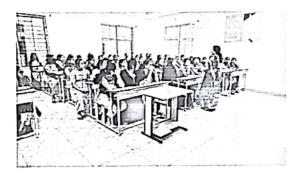
## Department wise photos

CSE - Department - Mrs. N.Padma Joshi interacted with II-Year, III-Year and IV-Year Girl









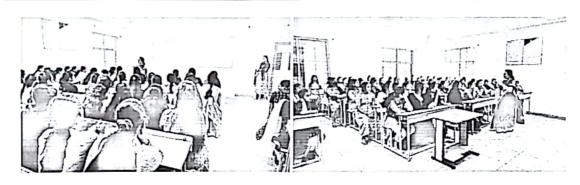




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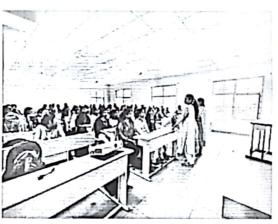
CSE (AI&ML), Dr. A.Swathi





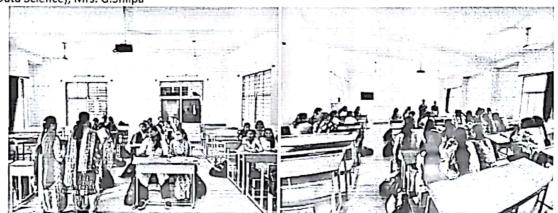
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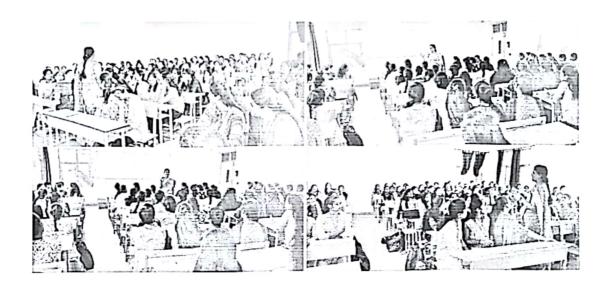


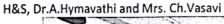
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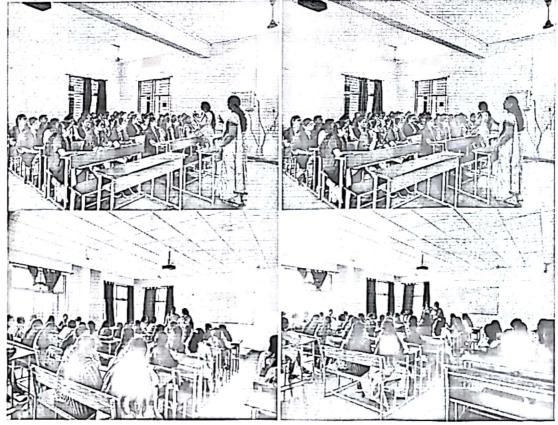
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ECE - Mrs. B.Spandan - II-Year, III-Years and IV-Years







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#### INTERNAL COMPLAINT COMMITTEE

SIET/ICC/CR-1a/2023-24

06.11.2023

#### **CIRCULAR**

This is to inform all the Internal Complaint Committee members that there will be a meeting on 16.11.2023 in the Principals' Chamber at 3.00.pm to discuss the following agenda.

#### Agenda of the Meeting:-



- 1. To review the functions of the committee for the Academic Year 2023-24.
- 2. To review previous meeting conducted.
- 3. Any other matter with the permission of the chair.

#### Copy to:

- 1. Chairman's desk
- 2. Secretary desk
- 3. Principal-
- 4. HODs
- 5. All the members of Internal Complaint Committee



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#### INTERNAL COMPLAINT COMMITTEE

#### MINUTES OF THE MEETING

The meeting of Internal Complaint Committee was held on 16.11.2023 in the principal's chamber. The following members were present for the meeting.

#### Members present:

S.No	Name	Designation	Position	Signature
1	Dr.K.Sagar	Principal	Chairperson	PW 3
2	Dr.A.Hymavathi	Professor	Coordinator	Dr. Hymr
3	Mrs.Padma Joshi	Associate professor	Member	Direct
4	Dr.A.Swathi	Associate professor	Member	830
5	Mrs.G.Shilpa	Assistant professor	Member	Alilson,
6	Mrs.B.Spandana	Assistant professor	Member	Junannot
7	Mrs.Ch.Vasavi	Associate professor	Member	Log.
8	Ms.S.Swetha	Assistant professor	Member	Swetter'
9	Dr.K.Mamatha	Professor, Matrusri Engineering College, Non-Governmental Organization	Member	&. Marmattyn
10	T.Poojitha	Student, CSE-AI&ML(20VE1A66B3)	Member	Toght.
11	B.Pragathi	Student, CSE(20VE1A0505)	Member	Pasto
12	S. Ashritha	Student, CSE-DS (20VE1A67A3)	Member	3. Astroithe.
13	M.Rukmini	Student, ECE (20VE1A0417)	Member	De

## The following points were discussed in the meeting:

- 1. The committee members were congratulated on their appointment and motivated to keep up the spirit of accomplishing their duties diligently and to continue their work.
- As per the interaction program conducted with first year girl students (CSE, CSE-AIML, CSE-DS, ECE) a
  complaint was received on misconduct by two lab assistants and accordingly they were terminated
  from their duty.
- 3. To discuss effective measures for staff and students grievances for the academic year 2023-24.

Committee Coordinator

**V**Principal



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#### INTERNAL COMPLAINT COMMITTEE

SIET/ICC/CR-1/2022-23

02.11.2023

#### **CIRCULAR**

This is to inform all the Internal Complaint Committee members that there will be a meeting on 04.11.2023 in the Principals' Chamber at 3.00.pm to discuss the following agenda.

#### Agenda of the Meeting:-



- 1. To review the functions of the committee for the Academic Year 2023-24.
- 2. To review previous meeting conducted.
- 3. Any other matter with the permission of the chair.

#### Copy to:

- 1. Chairman's desk
- 2. Secretary desk
- 3. Principal
- 4. HODs
- 5. All the members of Internal Complaint Committee



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#### INTERNAL COMPLAINT COMMITTEE

#### MINUTES OF THE MEETING

The meeting of Internal Complaint Committee was held on 04.11.2023 in the principal's chamber. The following members were present for the meeting.

#### Members present:

S.No	Name	Designation	Position	Signature
1	Dr. K. Sagar	Principal	Chairperson	My
2	Dr. A. Hymavathi	Professor	Coordinator	Dr. phonos
3	Mrs. Padma Joshi	Associate professor	Member	AST
4	Dr. A. Swathi	Associate professor	Member	been
5	Mrs. G. Shilpa	Assistant professor	Member	Shyx
6	Mrs. B. Spandana	Assistant professor	Member	Polaria
7	Mrs. Ch. Vasavi	Associate professor	Member	4
8	Ms. S. Swetha	Assistant professor	Member	Lette
9	Dr. K. Mamatha	Professor, Matrusri Engineering College, Non-Governmental Organization	Member	Kamulio
10	T. Poojitha	Student, CSE-AI&ML (20VE1A66B3)	Member	Posthw.
11	B. Pragathi	Student, CSE (20VE1A0505)	Member	Bagothi
12	S. Ashritha	Student, CSE-DS (20VE1A67A3)	Member	ASI
13	M. Rukmini	Student, ECE (20VE1A0417)	Member	Pubioni

## The following points were discussed in the meeting:

- 1. The committee members were congratulated on their appointment and motivated to keep up the spirit of accomplishing their duties diligently and to continue their work.
- 2. To discuss effective measures for staff and students grievances for the academic year 2023-24.

Committee Coordinator

Principal