

## CENTRAL GRIEVANCE REDRESSAL CELL

### CIRCULAR

Ref. No : SRYS//CGRC/2023-24/01

Dt: 14-11-2023

All the committee members of the respective department is requested to attend the meeting on 18-11-2023 at 3:15 PM in IB 225 to discuss the points mentioned in the Agenda below.

The details of meeting:

Date: 18-11-2023.

Time: 3.15 PM

Venue: IB 225.

All the members Should present for the meeting.

Agenda:

1. Stationery timings
2. Games after college hours
3. Cultural activities timings

  
Coordinator

Copy to:

Principal.

All HODs.

All Committee members.

AO.



T. Ramu

Jyothsna

Sofini





## Minutes of Meeting

Dt 19-11-2023






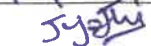


The Alumni meeting was conducted on 18-11-2023 at 3:15PM in IB 225 by the coordinator. It has been started by welcoming the members of the committee. The meeting was conducted to discuss the points as mentioned below

1. Stationery timings
2. Games after college hours
3. Cultural activities timings

The meeting was concluded with the following points

1. Timings was discussed in meeting and it was fixed and sent to the Principal for approval
2. Committee thought that the students can be allowed to play under the observation of PD and this recommendation is forwarded to Principal sir for approval.
3. Every Saturday club activities will be conducted and this recommendation has been sent to Principal sir

### Members Present

S.No	Name	Designation	Signatures
1	Dr.S.Sai Satyanarayana Reddy	Principal, Chairman	
5	Mr.Y.Krishnaiah	Coordinator (MECH)	
2	Mr M Sudhakar	Member(CSE)	
3	Mrs.A.Sowjanya	Member (ECE)	
4	Mr T Ramu	Member (Civil)	
	Mrs G Jyothi	Member (DS)	
6	Mr.P Srinivasa Rao	Member (AIML)	
7	Mrs Ch Vasavi	Member (H&S)	

  
Coordinator

Date: 16-10-23

To,  
The Coordinator,  
Grievance cell,  
SIET.

~~Date: 16-10-23~~

Subject: To increase Cultural Activities timings in Afternoon

Respected Sir,

I am B. Nikhitha (21VE1A0514) pursuing III<sup>rd</sup> year CSE  
Sir, In our college, we are having the allotments for every  
Subjects, library etc but the cultural activities clubs are  
not given applicable time. So, I request you to increase timings  
of the Cultural activities ~~at~~ on Friday and Saturday at  
afternoon from 2:30 onwards. This could help our cultural  
clubs to thrive in our campus.

Thanking you sir,

Yours Sincerely,

B. Nikhitha

21VE1A0514

III<sup>rd</sup>-year



To.

The Coordinator

The Grievance Cell,

SIET

31/10/23

Subject: Requesting to change in stationary timings

Respected sir/madam

I am D Nikhil Kumar from 1st year of ECE department bearing roll no 23VE1A0413. Writing this letter on the behalf of students of SIET to kindly request a change in the operating hours of the stationary store.

We request that the stationary store's opening time be changed to 8:30 AM. This adjustment will allow students to purchase the necessary materials on time before the college hours.

This change will be very great and convenient for students. Thankyou for your time and understanding.

Yours sincerely,

D. NIKHIL KUMAR

23VE1A0413

ECE Branch

SIET

2/11/2023

To  
The coordinator,  
grievance cell  
SIET.

Sub: Requesting an extra time for cultural activities.

Respected sir,

I am D. Abhishek (22VE1A6615) pursuing II<sup>nd</sup> year, CSE-AIML writing to request the allocation of additional time for cultural activities in our schedule. As cultural events play a crucial role in fostering creativity, teamwork, & overall personality development among students, we believe that dedicating more time to these activities will greatly benefit everyone involved.

So, we kindly request your consideration in adjusting the schedule to provide extra hours for cultural activities on Saturday from afternoon session.

Thanking you sir,

Yours sincerely,

D. Abhishek

22VE1A6615

II<sup>nd</sup> year.



Date:- 9/10/23

To,  
The Coordinator,  
Grievance cell,  
SIET, Hyderabad

Subject:- Extra hours for games after  
college.

Respect Sir,

I am D. Sai Chandu (21VE1A06611)

Pursuing II<sup>nd</sup> year AIML. Sir, In our college  
there is no time for Extra curricular Activities  
Also no games happening so, I kindly request  
you to extend the time after college to  
conduct extra-curricular activities

Thanking you Sir

Yours Sincerely

D. Sai Chandu

21VE1A06611

II<sup>nd</sup> year



Date: 1/11/23

To

The Coordinator,  
Grievance cell,  
SIET, Hyderabad

Sub: Extra hours for games after college.

Respected sir,

I am M. Varun (21VE1A0540) pursuing BTech III-year. CSE. Sir, In our college, there ~~are~~ is no time for Extra curricular Activities. Also no games happening. So, I kindly request you to extend the time after college to conduct extra-curricular activities.

Thanking you sir

Yours sincerely,

M. Varun,

21VE1A0540

III<sup>rd</sup> year





# Sreyas Institute of Engineering and Technology

*An Autonomous Institution*

Approved by AICTE, Affiliated to JNTUH

Accredited by NAAC-A Grade, NBA (CSE, ECE & ME) & ISO 9001:2015 Certified

## CENTRAL GRIEVANCE REDRESSAL CELL

### CIRCULAR

Ref. No : SRYS//CGRC/2023-24/02

Dt: 14-2-2024

All the committee members of the respective department is requested to attend the meeting on 18-02-2024 at 3:00 PM in IB 337 to discuss the points mentioned in the Agenda below.

The details of meeting:

Date: 18-02-2024.

Time: 3.00 PM

Venue: IB 337.

All the members Should present for the meeting.

Agenda:

1. Online payments in Stationery
2. Arrange 2 buses from main road to college
3. Arrange bus in evening hours

  
Coordinator

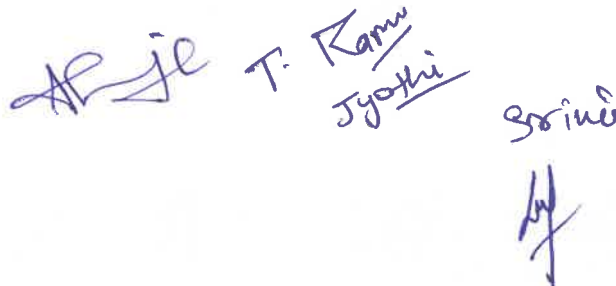
Copy to:

Principal.

All HODs.

All Committee members.

AO.










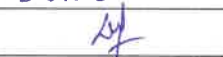

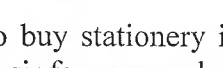
## Minutes of Meeting

Dt 19-2-2024

The Alumni meeting was conducted on 18-02-2024 at 300PM in IB 337 by the coordinator. It has been started by welcoming the members of the committee. The meeting was conducted to discuss the points as mentioned below

1. Online payments in Stationery
2. Arrange 2 buses from main road to college
3. Arrange bus in evening hours

### Members Present

S.No	Name	Designation	Signatures
1	Dr.S.Sai Satyanarayana Reddy	Principal, Chairman	
5	Mr. Y. Krishnaiah	Coordinator (MECH)	
2	Mr M Sudhakar	Member(CSE)	
3	Mrs.A.Sowjanya	Member (ECE)	
4	Mr T Ramu	Member (Civil)	
	Mrs G Jyothi	Member (DS)	
6	Mr.P Srinivasa Rao	Member (AIML)	
7	Mrs Ch Vasavi	Member (H&S)	

### Minutes of the Meeting conclusions:

1. Payments should be accepted by the storekeeper for students to buy stationery items and this suggestion has been forwarded by committee to principal sir for approval.
2. As the intake of college has increased thereby current bus facility from main road to college was not sufficient to meet the needs of the students.. the committee has recommended extra bus facility and it was forwarded to principal sir for benefit of the students
3. Students require the bus facility in the evening hours from college to mains road so that they can save time in reaching home early. This recommendation has been forwarded to higher authority.

  
Coordinator

Date :- 5/2/2024 .

To,  
HOD/Coordinate  
SIET,  
Hyderabad,  
Telangana,

Dear Sir/madam

I am G. Priya (22VE1ADU1A) from ECE 2<sup>nd</sup> year there is no mainroad busses to collage. So we request you to please kindly accept arrange extra busses to collage. We are facing so many problems please accept our request. And arrange the busses.

Thankyou

your faithfully.  
G. Priya



Date:

TO,  
HOD/Coordinator grievance cell,  
SIET,  
Hyderabad,  
Telangana.

Dear Sir/Madam,

I am M-harika (23VE1A0523) from 1<sup>st</sup> yr CSE.

there is NO mainroad buses to college. We want  
Extra Bus to college. So we request you to please  
kindly accept Extra Bus. from the mainroad.

Thank you

Yours faithfully

M-harika



Date: 23/1/2024

TO,  
HOD / Coordinator quinine cell,  
SIET,  
Hydrabad,  
Telangana.

Dear Sir/madam,

I am V. Deepthi (22VE1A6A62) from

Data Science (DS) branch. As there is no online payment  
in the stationary. we are facing a lot of trouble. As  
now a days online payment is available. then cash.  
So we request you to please kindly accept online  
payments in the stationary.

Thankyou.

your faithfully,

V. Deepthi

23/1/2024

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Date : 29/1/2024

TO,  
HOD/Coordinator grievance cell,  
SIET,  
Hyderabad,  
Telangana.

Dear sir/madam,

I am J. Siri (23UGIAGG18) from Aindl 1<sup>st</sup> year.

As there is no online payment in the stationary. we are facing a lot of problems. As now a days all are using online more than cash. online payment is available then cash. so we request you to please kindly accept online payments in the stationary.

Thank you.

Yours faithfully

J. Siri 29/1/24

