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### **Canteen Committee**

#### **Objective:**

The primary objective of a canteen committee is to ensure the efficient and hygienic management of the canteen, focusing on providing healthy, tasteful, and well-maintained services for students and staff.

#### **Functions:**

- To supervise, take steps for the maintenance of canteen facilities with hygiene.
- To maintain and control the quality of the food supplied in the canteen.
- To modernize the canteen equipment and cooking procedures.
- To plan on monitor the maintenance of all the infrastructure facilities related to the canteen.
- To maintain the canteen premises clean and hygiene.

#### **Roles and Responsibilities:**

- Oversee and coordinate all aspects of canteen operations, ensuring smooth functioning.
- Manage and supervise canteen staff, including chefs, cooks, servers, and cleaning personnel by providing guidance and support to perform their duties effectively.
- Implement and enforce quality control measures to ensure the freshness, taste, and safety of food items by conducting regular inspections of food preparation and service areas.
- Develop and manage the budget for the canteen, making decisions on expenditures, pricing, and cost control by working closely with the canteen committee on budget-related matters.
- Establish and maintain relationships with food and beverage suppliers and negotiate contracts, monitor vendor performance, and ensure timely deliveries.
- Oversee the maintenance of canteen facilities, including kitchen equipment and dining areas. Coordinate repairs and improvements to ensure a clean and functional environment.
- Mediate and resolve conflicts or disputes among canteen staff or between staff and customers, foster a positive and collaborative work environment.

**Frequency of Meetings:** Need-Based

  
**PRINICIPAL**  
**SREYAS INSTITUTE OF ENGG. AND TECH.,**  
**(AUTONOMOUS)**  
D.No. 9-39, Beside Indu Aranya, G.S.I.,  
Bandlaguda, Nagole, Hyderabad-68.

## Canteen Committee composition for the A. Y. 2024-25

S. No	Name	Designation
1	Dr. C. Udaya Kiran	Chairperson
2	Mr. Y Krishnaiah	Coordinator
3	Mr. J. Sandeep	Member
4	Mr. P. Subramanyam	Member
5	Mrs. G Anil Kumar	Member
6	Mr. T Ranjith Kumar	Member
7	Mr. Jaipal Reddy	Member

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